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Date 6 October 2023  
Our Ref 23/01163/FUL

Contact Technical Support  
Email [planningsupport@epsom-ewell.gov.uk](mailto:planningsupport@epsom-ewell.gov.uk)

Dear Sir/Madam,

**Town and Country Planning Act 1990 (As Amended)**  
**The Beach, 17 Waterloo Road, Epsom**  
**Widening of existing crossover off Horsley Close and provision of new crossover off Waterloo road**

Thank you for your planning application which was received on 25 September 2023. We have checked the application and have found that it is invalid. This means that we cannot currently accept it for registration. The following details must therefore be submitted for the application to be registered:

1 The applicant is required to notify owners of the land or buildings to which the application relates. The proposal involves the widening of an existing crossover and the addition of a new crossover on the public highway, which is land outside of the applicant's ownership. Certificate B therefore needs to be completed and served on the landowner of the public highway, which is Surrey County Council Highway Authority. Please be advised that the serving of Certificate B on the landowner will require the Application Form to be amended and submitted to the Local Planning Authority.

I would be grateful to receive these details by 27 October 2023. If I do not receive them by this date I will return the application to you.

Yours faithfully,

Technical Support