



**Environment and Design Group**  
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LS19 7BD

Application Number: 23/05606/TR

Email: [landscape.planning@leeds.gov.uk](mailto:landscape.planning@leeds.gov.uk)

Date: 10 October 2023

### **ACKNOWLEDGEMENT OF RECEIPT OF AN APPLICATION**

Dear Sir/Madam

#### **Application for consent to carry out work to protected trees**

**At:** 8 Mulberry Chase, Pool In Wharfedale, Otley

**For:** T1 - Lateral reduction only on the Southern side by no more than 1 metre back to suitable growth points. Lateral reduction only on the Western side by no more than 2-3 metres back to suitable growth points

Excessive shading and encroachment issues.

We acknowledge receipt of your application to carry out work to protected trees received on 9 October 2023. Your proposal will be considered by officers in the Tree Team and they will aim to respond within eight weeks of 9 October 2023.

If you have not received a written response within eight weeks of 9 October 2023 you may appeal to the Secretary of State on a form you can obtain from the website <http://www.gov.uk/appeal-decision-about-tree-order/when-you-can-appeal> or by emailing [environment.appeals@pins.gsi.gov.uk](mailto:environment.appeals@pins.gsi.gov.uk) or writing to The Environment Appeals Team, Trees and Hedges, Room 3/25, Hawk Wing, Temple Quay House, 2 The Square, Temple Quay, Bristol BS1 6PN.

You do not have to appeal after this date as the Council will continue to consider your application and issue its decision as soon as possible and you may choose to wait. You should be aware that appealing will prevent the City Council from making a decision on your application and could lengthen the process considerably.

Once the Council has notified you of its decision, you can appeal against this if you are aggrieved by it or by any conditions attached to it.

We will be making details of your application available on our website on Public Access, and you can use this to monitor progress of your application at [www.leeds.gov.uk/publicaccess](http://www.leeds.gov.uk/publicaccess). Should you need to contact us, please email [landscape.planning@leeds.gov.uk](mailto:landscape.planning@leeds.gov.uk) quoting Application Number 23/05606/TR.

Yours faithfully

## Development Management Services