

This form is specifically designed to be printed and completed offline.

Please complete this form in block capitals using black ink to facilitate scanning.

You are advised to read the accompanying guidance notes and per-question help text.

If you would rather make this application online, you can do so on our website: https://www.planningportal.co.uk/apply

Application for Planning Permission

Town and Country Planning Act 1990 (as amended)

Privacy Notice

This form is provided by Planning Portal and based on the requirements provided by Government for the sole purpose of submitting information to the Local Planning Authority in accordance with the legislation detailed on this form and 'The Town and Country Planning (Development Management Procedure) (England) Order 2015 (as amended).

Please be aware that once you have downloaded this form, Planning Portal will have no access to the form or the data you enter into it. Any subsequent use of this form is solely at your discretion, including the choice to complete and submit it to the Local Planning Authority in agreement with the declaration section.

Upon receipt of this form and any supporting information, it is the responsibility of the Local Planning Authority to inform you of its obligations in regards to the processing of your application. Please refer to its website for further information on any legal, regulatory and commercial requirements relating to information security and data protection of the information you have provided.

Local Planning Authority details:



Publication on Local Planning Authority websites

Information provided on this form and in supporting documents may be published on the authority's planning register and website. Please ensure that the information you submit is accurate and correct and does not include personal or sensitive information. If you require any further clarification, please contact the Local Planning Authority directly.

Applicant Name and Address								
Title:	Mr First name: Paul							
Last name:	Hancock							
Company (optional):								
Unit:	House number: House suffix:							
House name:	Acorn Lodge							
Address 1:	Spekes Road							
Address 2:	Hempstead							
Address 3:								
Town:	Gillingham							
County:	Kent							
Country:								
Postcode:	ME7 3RS							

2. Agent	Name and Address
Title:	First name:
Last name:	
Company (optional):	
Unit:	House House suffix:
House name:	
Address 1:	
Address 2:	
Address 3:	
Town:	
County:	
Country:	
Postcode:	

3. Description of the Proposal									
Please describe the proposed development, including any change of use:									
Retrospective application for the change of use of th including access	e existing yard to a scaffolders yard (Class B8),								
Has the building, work or change of use already started?	X Yes No								
If Yes, please state the date when building, work or use were started (DD/MM/YYYY):	01/06/2015 (date must be pre-application submission)								
Has the building, work or change of use been completed?	X Yes No								
If Yes, please state the date when the building, work or change of use was completed (DD/MM/YYYY):	01/06/2015 (date must be pre-application submission)								
Reference number of permission in principle being relied on (technical details consent applications only):									
Is the proposal for public service infrastructure development (within the meaning of article 2 of S.I. 2015/595 as amended by article 3 of S.I. 746/2021)?	Yes X No								
At Site Address Details Please provide the full postal address of the application site. Unit:	S. Pre-application Advice Has assistance or prior advice been sought from the local authority about this application? X Yes No No If Yes, please complete the following information about the advice you were given. (This will help the authority to deal with this application more efficiently). Please tick if the full contact details are not known, and then complete as much as possible: Officer name: Mr P Casey Reference: Date (DD/MM/YYYY): (must be pre-application submission) 15/09/2023 Details of pre-application advice received? Letter and telephone discussions								

6. Pedestrian and Vehicle Access, Roa	ds and Righ	nts of Way	7. Waste Storage and Collection		15			
Is a new or altered vehicle access proposed to or from the public highway?	Yes	X No	Do the plans incorporate areas to store and aid the collection of waste?	Yes	X No			
Is a new or altered pedestrian			If Yes, please provide details:					
access proposed to or from the public highway?	Yes	X No						
Are there any new public roads to be provided within the site?	Yes	X No						
Are there any new public rights of way to be provided within or adjacent to the site?	Yes	X No						
Do the proposals require any diversions /extinguishments and/or creation of rights of way?	Yes	X No	Have arrangements been made for the separate storage and collection of recyclable waste?	Yes	X No			
If you answered Yes to any of the above que details on your plans/drawings and state the (s)/drawings(s)	estions, pleas e reference d	se show of the plan	If Yes, please provide details:					
		J						
8. Authority Employee / Member It is an important principle of decision-making that the process is open and transparent. For the purposes of this question, "related to" means related, by birth or otherwise, closely enough that a fair-minded and informed observer, having considered the facts, would conclude that there was bias on the part of the decision-maker in the local planning authority.								
Do any of the following statements apply to			Yes X No With respect to the author (a) a member of staff (b) an elected member (c) related to a member of	staff				
If Yes, please provide details of their name,	role and hov	v you are rela	(d) related to an elected mated to them.	1ember				

	Existing (where appli	cable)		Proposed			- a	Don't
							a.	
Walls							X	
Roof							X	
Windows							X	
Doors							X	
Boundary treatments (e.g. fences, walls)							X	
Vehicle access and hard-standing							X	
Lighting							X	
Others (please specify)							X	
Are you supplying add	litional informa	ation on submitted plan	(s)/drawing(s)/design and access state	ment?	Yes	>	No
f Yes, please state refe	erences for the	e plan(s)/drawing(s)/des	ign and acce	ss statement:				
0. Vehicle Parkin	ıg							
		e existing and proposed Total		on-site parking spaces: al proposed (including		Difference		
Type of Vehic	cle	Existing	10	spaces retained)		Difference in spaces		
Cars								
Light goods vehi public carrier veh	cles/ nicles		1		1			
Motorcycles	5							
Disability spac	ces							
Cycle spaces	S							
Other (e.g. Bu	ıs)	3	3		3			
Other (e.g. Bu	ıs)							

11. Foul Sewage	12. Assessment of Flood Risk
Please state how foul sewage is to be disposed of:	Is the site within an area at risk of flooding? (Refer to the
Mains sewer Cess pit	Environment Agency's Flood Map showing flood zones 2 and 3 and consult Environment Agency standing advice and your local planning authority requirements for information as necessary.)
X Septic tank Other	X Yes No
Package treatment plant	If Yes, you will need to submit a Flood Risk Assessment to consider the risk to the proposed site.
Are you proposing to connect to the existing drainage system? Yes X No	Is your proposal within 20 metres of a watercourse (e.g. river, stream or beck)? X Yes No
If Yes, please include the details of the existing system on the application drawings and state references for the	Will the proposal increase the flood risk elsewhere? Yes X No
plan(s)/drawing(s):	How will surface water be disposed of?
	Sustainable drainage system Existing watercourse
	X Soakaway Pond/lake
	Main sewer
13. Biodiversity and Geological Conservation	14. Existing Use
To assist in answering the following questions refer to the guidance	Please describe the current use of the site:
notes for further information on when there is a reasonable	Scaffolders yard
likelihood that any important biodiversity or geological conservation features may be present or nearby and whether	
they are likely to be affected by your proposals. Having referred to the guidance notes, is there a reasonable	
likelihood of the following being affected adversely or conserved	Is the site currently vacant? Yes X No
and enhanced within the application site, or on land adjacent to or near the application site?	If Yes, please describe the last use of the site:
· ·	
a) Protected and priority species: Yes, on the development site	
Yes, on land adjacent to or near the proposed development	
X No	When did this use end (if known)?
b) Designated sites, important habitats or other biodiversity	(date where known may be approximate)
features:	Does the proposal involve any of the following? If yes, you will need to submit an appropriate contamination
Yes, on the development site	assessment with your application.
Yes, on land adjacent to or near the proposed development X No	Land which is known to be contaminated? Yes X No
c) Features of geological conservation importance:	Land where contamination is suspected for all or part of the site? Yes X No
Yes, on the development site	A proposed use that would
Yes, on land adjacent to or near the proposed development	be particularly vulnerable
X No	to the presence of contamination?
15. Trees and Hedges	16. Trade Effluent
Are there trees or hedges on the proposed development site? Yes X No	Does the proposal involve the need to dispose of trade effluents or waste? Yes X No
And/or: Are there trees or hedges on land adjacent to the proposed development site that could influence the	If Yes, please describe the nature, volume and means of disposal
development or might be important as part	of trade effluents or waste
If Yes to either or both of the above, you may need to provide a full	
Tree Survey, at the discretion of your local planning authority. If a Tree Survey is required, this and the accompanying plan should be	
submitted alongside your application. Your local planning authority should make clear on its website what the survey should	
contain, in accordance with the current 'BS5837: Trees in relation to design, demolition and construction - Recommendations'.	

17. Residential L Does your proposal ir If Yes, please comple	ntial units? Yes	X	lo												
	Propos	sed	Hous	sing					Existi	ng l	Hous	ing			
Market Housing	Not known	1	Numb	per of	Bedr 4+	ooms	Total	Market Housing	Not known	1	Numb	per of		ooms Unknown	Total
Houses							а	Houses							а
Flats/maisonettes							b	Flats/maisonettes							Ь
Sheltered housing							С	Sheltered housing							С
Bedsit/studios							d	Bedsit/studios							d
Cluster flats							е	Cluster flats							е
Other							f	Other							f
		То	tals (á	7 + b +	C + G	(+ e + f) =	А			То	tals (á	7 + b +	C + a	' + e + f) =	F
Social, Affordable	Not		Numl	oer of	Bedr	ooms	Total	Social, Affordable	Not		Numb	oer of	Bedr	ooms	Total
or Intermediate Rent	known	1	2	3	4+	Unknown		or Intermediate Rent	known	1	2	3	4+	Unknown	1
Houses							а	Houses							а
Flats/maisonettes							b	Flats/maisonettes							Ь
Sheltered housing							С	Sheltered housing							С
Bedsit/studios							d	Bedsit/studios							d
Cluster flats							е	Cluster flats							е
Other							f	Other							f
Totals (a + b + c + d + e + f) =						В	Totals (a + b + c + d + e + f) =					G			
Affordable Home Ownership	Not known	1				ooms	Total	Affordable Home Ownership	Not known	1				ooms	Total
Houses	KIIOWII	1	2	3	4+	Unknown	а	Houses	KIIOWIII	1	2	3	4+	Unknown	а
Flats/maisonettes							b	Flats/maisonettes							b
Sheltered housing							C	Sheltered housing							С
Bedsit/studios							d	Bedsit/studios							d
Cluster flats							е	Cluster flats							е
Other							f	Other							f
		То	tals (a	7 + b +	C + G	1 + e + f) =	С			To	tals (á	7 + b +	- C + A	' + e + f) =	Н
	Not					ooms	Total		Not					ooms	Total
Starter Homes	Not known	1	2	3	4+	Unknown		Starter Homes	Not known	1	2	3		Unknown	
Houses							а	Houses							а
Flats/maisonettes							b	Flats/maisonettes							Ь
Bedsit/studios							С	Bedsit/studios							С
Other							d	Other							d
			To	otals ((a + b	+ C + d) =	D				To	otals ((a + b	+ C + d) =	/
Self Build and Custom Build	Not known	1	Numb	per of	Bedr 4+	ooms	Total	Self Build and Custom Build	Not known	1	Numb	per of	Bedr 4+	ooms Unknown	Total
Houses							а	Houses							а
Flats/maisonettes							Ь	Flats/maisonettes							b
Bedsit/studios							С	Bedsit/studios							С
Other							d	Other							d
	ı		To	tals ((a + b	+ C + d) =	E		ı		To	otals	(a + b	+ C + d) =	J
Total proposed res	sidential	unit	s <i>(A</i>	+ B +	C + L) + E) =		Total existing r	esidentia	al un	its	(F + G	S + H +	/ + J) =	
TOTAL NET GAIN or LOSS of RESIDENTIAL UNITS (Proposed Housing Grand Total - Existing Housing Grand Total):															

	18. All Types of Development: Non-residential Floorspace Does your proposal involve the loss, gain or change of use of non-residential floorspace? X Yes No									
If you have answered Yes to the question above please add details in the following table:										
Us	Use class/type of use			Existing gross internal floorspace (square metres	t	Gross internal to be lost by use or der (square n	change of nolition	Total gross international floorspace propose (including change use)(square metres	ed of	Net additional gross internal floorspace following development (square metres)
A1	Shop)S								
	Net tradab	le area:								
A2	Financia professional	l and services								
A3	Restaurants	and cafes								
A4	Drinking estab	olishments								
A 5	Hot food tal	keaways								
B1 (a)	Office (other	than A2)								
B1 (b)	Research developi									
B1 (c)	Light indu									
B2	General in	dustrial								
B8	Storage or di	stribution		302	\dagger		(3	02	(
C1	Hotels and									
C2	resider Residential ir		$\overline{\Box}$							
D1	Non-resid		$\frac{1}{1}$							
D2	instituti Assembly ar		$\overline{\Box}$							
OTHER										
Please Specify										
Эреспу	Tota									
In add	dition, for hotel	s, resident	ial ins	stitutions and ho	ste	ls, please ad	ditionally i	ndicate the loss or gain	of roon	ns
Use class	Type of use a	Not pplicable	Exist	ing rooms to be of use or der	los noli	t by change tion	Total roo	ms proposed (including changes of use)	3	Net additional rooms
C1	Hotels									
	Residential Institutions									
OTHER										
Please Specify										
	ployment								•	
		llowing info	orma	tion regarding e	mpl	oyees:				
				Full-time		Part	-time	-	Fotal fu equiva	
Ex	isting employe	es			6					
Pro	posed employe	ees			6					
20. Ho	urs of Open	ing								
If known	If known, please state the hours of opening (e.g. 15:30) for each non-residential use proposed:									
	Use	Mo	onday	to Friday		Saturda	y	Sunday and Bank Holidays		Not known
	Class B	88	0	500 - 1700		0500	- 1700			
21. Site	e Area									

0.09

Please state the site area in hectares (ha)

22. Industrial or Commercial Processes and Machinery									
Please describe the activities and processes which would be carried out on the site and the end products including plant, ventilation or air conditioning. Please include the type of machinery which may be installed on site:									
Is the proposal a waste management develo	pment?	Yes	X No						
If the answer is Yes, please complete the fol	•	ole:							
	inc	The total capa cluding engin Illowance for tonnes if soli	acity of the void in eering surcharge cover or restoration d waste or litres if	cubic metres, and making no on material (or liquid waste)	Maximum annual operational throughput in tonnes (or litres if liquid waste)				
Inert landfill									
Non-hazardous landfill									
Hazardous landfill									
Energy from waste incineration									
Other incineration									
Landfill gas generation plant									
Pyrolysis/gasification									
Metal recycling site									
Transfer stations									
Material recovery/recycling facilities (MRFs)									
Household civic amenity sites									
Open windrow composting									
In-vessel composting									
Anaerobic digestion									
Any combined mechanical, biological and/ or thermal treatment (MBT)									
Sewage treatment works									
Other treatment									
Recycling facilities construction, demolition and excavation waste									
Storage of waste									
Other waste management									
Other developments									
Please provide the maximum annual operat	ional thro	oughput of the	e following waste :	streams:					
Municipal									
Construction, demolition and e	xcavatior	1							
Commercial and industr	ial								
Hazardous									
If this is a landfill application you will need t planning authority should make clear what	o provide informatio	e further infori on it requires	mation before you on its website.	r application can	be determined. Your waste				
23. Hazardous Substances									
Does the proposal involve the use or storage the following materials in the quantities state			X No	Not applical	ble				
If Yes, please provide the amount of each su									
Acrylonitrile (tonnes)		ene oxide (to			Phosgene (tonnes)				
Ammonia (tonnes)	Hydroge	n cyanide (to	nnes)	Sul	phur dioxide (tonnes)				
Bromine (tonnes)	Liqu	id oxygen (to	nnes)		Flour (tonnes)				
Chlorine (tonnes) Lice	quid petro	oleum gas (to	nnes)	Refined	d white sugar (tonnes)				
Other:			Other:						
Amount (tonnes):			Amount (ton	nes):					

24. Ownership Certificates and Agricultural Land Declaration

One Certificate A, B, C, or D, must be completed with this application form CERTIFICATE OF OWNERSHIP - CERTIFICATE A

Town and Country Planning (Development Management Procedure) (England) Order 2015 Certificate under Article 14
I certify/The applicant certifies that on the day 21 days before the date of this application nobody except myself/ the applicant was the owner *of any part of the land or building to which the application relates, and that none of the land to which the application relates is, or is part of, an agricultural holding**

is part or, arragincultural riolaling									
NOTE: You should sign Certificate B, C or D, as appropriate, if you are the sole owner of the land or building to which the application relates but the land is, or is part of, an agricultural holding.									
*"owner" is a person with a freehold interest or leasehold interest with at least 7 years left to run. **"agricultural holding" has the meaning given by reference to the definition of "agricultural tenant" in section 65(8) of the Act.									
Signed - Applicant:	Or signed - Agent:	Date (DD/MM/YYYY):							
CERTIFICATE OF OWNERSHIP - CERTIFICATE B Town and Country Planning (Development Management Procedure) (England) Order 2015 Certificate under Article 14 I certify/ The applicant certifies that I have/the applicant has given the requisite notice to everyone else (as listed below) who, on the case of this application, was the owner* and/or agricultural tenant** of any part of the land or building to which the application relates. *"owner" is a person with a freehold interest or leasehold interest with at least 7 years left to run. *"agricultural tenant" has the meaning given in section 65(8) of the Town and Country Planning Act 1990									
Name of Owner / Agricultural Tenant	Address	Date Notice Served							
Mr A Best	Wyldecrest House, 857 London Road, West Thurrock, Essex, RM20 3AT								

Signed - Applicant:

Or signed - Agent:

Date (DD/MM/YYYY):

13/10/2023

24. Ownership Certificates and Agricultural Land Declaration (continued) CERTIFICATE OF OWNERSHIP - CERTIFICATE C Town and Country Planning (Development Management Procedure) (England) Order 2015 Certificate under Article 14 I certify/ The applicant certifies that: Neither Certificate A or B can be issued for this application All reasonable steps have been taken to find out the names and addresses of the other owners* and/or agricultural tenants** of the land or building, or of a part of it, but I have/ the applicant has been unable to do so. *"owner" is a person with a freehold interest or leasehold interest with at least 7 years left to run. ** "agricultural tenant" has the meaning given in section 65(8) of the Town and Country Planning Act 1990 The steps taken were: Name of Owner / Agricultural Tenant **Date Notice Served** Address Notice of the application has been published in the following newspaper On the following date (which must not be earlier (circulating in the area where the land is situated): than 21 days before the date of the application): Date (DD/MM/YYYY): Signed - Applicant: Or signed - Agent: CERTIFICATE OF OWNERSHIP - CERTIFICATE D Town and Country Planning (Development Management Procedure) (England) Order 2015 Certificate under Article 14 I certify/ The applicant certifies that: Certificate A cannot be issued for this application All reasonable steps have been taken to find out the names and addresses of everyone else who, on the day 21 days before the date of this application, was the owner* and/or agricultural tenant** of any part of the land to which this application relates, but I have/ the applicant has been unable to do so. owner" is a person with a freehold interest or leasehold interest with at least 7 years left to run. ** "agricultural tenant" has the meaning given in section 65(8) of the Town and Country Planning Act 1990 The steps taken were: Notice of the application has been published in the following newspaper On the following date (which must not be earlier than 21 days before the date of the application): (circulating in the area where the land is situated):

Or signed - Agent:

Signed - Applicant:

Date (DD/MM/YYYY):

25. Planning Application Requirements - Checklis									
Please read the following checklist to make sure you have sent information required will result in your application being deemethe Local Planning Authority (LPA) has been submitted.	all the i ed inval	information in support of your proposal. Failure to submit all lid. It will not be considered valid until all information required by							
The original and 3 copies* of a completed and dated application form:		The correct fee:							
The original and 3 copies* of the plan which identifies the land to which the application relates drawn to an identified scale		The original and 3 copies* of a design and access statement, if required (see help text and guidance notes for details):							
and showing the direction of North:		The original and 3 copies* of a fire statement, if required (see help text and guidance notes for details):							
The original and 3 copies* of other plans and drawings or information necessary to describe the subject of the application	n.	The original and 3 copies* of the completed, dated Ownership Certificate (A, B, C or D –as applicable) and Article 14 Certificate (Agricultural Holdings):							
*National legislation specifies that the applicant must provide the original plus three copies of the form and supporting documents (a total of four copies), unless the application is submitted electronically or, the LPA indicate that a smaller number of copies is required. LPAs may also accept supporting documents in electronic format by post (for example, on a CD, DVD or USB memory stick). You can check your LPA's website for information or contact their planning department to discuss these options.									
Plans can be bought from one of the Planning Portal's accredit	ited sup	opliers: https://www.planningportal.co.uk/buyaplanningmap							
26. Declaration I/we hereby apply for planning permission/consent as describe information. I/we confirm that, to the best of my/our knowledge genuine opinions of the person(s) giving them. Signed - Applicant: Or signed - Applicant: Mr P Hancock	, any fa	s form and the accompanying plans/drawings and additional cts stated are true and accurate and any opinions given are the Date (DD/MM/YYYY): 13/10/2023 (date cannot be pre-application)							
27 Applicant Contact Datails	\equiv								
27. Applicant Contact DetailsTelephone numbers		28. Agent Contact Details Telephone numbers							
Country code: National number: Extens number		Country code: National number: Extension number:							
Country code: Mobile number (optional):	$ \ $	Country code: Mobile number (optional):							
Country code: Fax number (optional):		Country code: Fax number (optional):							
Email address (optional):		Email address (optional):							
29. Site Visit									
Can the site be seen from a public road, public footpath, bridley	way or c	other public land? Yes X No							
If the planning authority needs to make an appointment to carr out a site visit, whom should they contact? (Please select only on	'y 1 <i>e)</i>	Agent X Applicant Other (if different from the agent/applicant's details)							
If Other has been selected, please provide:									
Contact name:		Telephone number:							

Email address: