



Your ref:	4B (2nd and 3rd Floor Maisone...	Please reply to:	Fraser Fikrie
Our ref:	23/06132/LBC	Tel No:	0753424 7967
		Fee Queries:	0207 641 6500;
		Email:	planningreception@westminster.gov.uk;
Mr Luke Tozer Pitman Tozer Architects Pitman Tozer Architects 3 Jacob's Well Mews London W1U 3DU United Kingdom		Incomplete Applications Town Planning & Building Control City of Westminster PO Box 732 Redhill, RH1 9FL	
		6 October 2023	

Dear Sir / Madam

TOWN AND COUNTRY PLANNING ACT 1990
 PLANNING (LISTED BUILDINGS AND CONSERVATION AREAS) ACT 1990

Address: 4 Henrietta Street, London, WC2E 8PS,

Proposal: Replacement of single glazing with double glazing within existing window frames to front and rear at second and third floor levels (Linked with23/06559/FULL).

Thank you for your recent response to our email dated 12 September 2023 requesting further information in respect of your application received on 5 September 2023. Regretfully I am writing to inform you that your application is still incomplete for the following reason(s):

- 1 We have emailed you separately on your linked lead application with full details of what information is required to make your applications valid.

Please forward this information to the above email address by
3 November 2023.

If we do not receive this information within four weeks of this notification we shall take no further action on your application. If you require longer than four weeks to submit the revised information, please contact us.

If you'd like to make a payment, please call: 020 7641 6500, or for general enquiries call: 020 7641 6000. **Please note, for queries relating to this case, please refer to the officer dealing with your case: details at top of the letter.**

Yours faithfully

Fraser Fikrie

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