

planningenquiries@guildford.gov.uk 01483 444609 Planning Services Guildford Borough Council Millmead House, Millmead Guildford, Surrey GU2 4BB

Householder Application for Planning Permission for works or extension to a dwelling

Town and Country Planning Act 1990 (as amended)

Publication of applications on planning authority websites

Please note that the information provided on this application form and in supporting documents may be published on the Authority's website. If you require any further clarification, please contact the Authority's planning department.

Site Location				
Disclaimer: We can only make recommendations based on the answers given in the questions.				
If you cannot provide a postcode, the description of site location must be completed. Please provide the most accurate site description you can, to help locate the site - for example "field to the North of the Post Office".				
Number				
Suffix				
Property Name				
The Croft				
Address Line 1				
Heathway				
Address Line 2				
Address Line 3				
Surrey				
Town/city				
East Horsley				
Postcode				
KT24 5ET				
·	be completed if postcode is not known:			
Easting (x)	Northing (y)			
510029	155191			
Description				

Applicant Details
Name/Company
Title
Mr & Mrs
First name
Mark
Surname
Owen
Company Name
Address
Address line 1
The Croft, Heathway
Address line 2
Address line 3
Town/City
East Horsley
County
Surrey
Country
Postcode
KT24 5ET
Are you an agent acting on behalf of the applicant?
○ No
Contact Details
Primary number
***** REDACTED *****

Secondary number	ı
Fax number	
	ı
Email address	
***** REDACTED *****	ı
	=
Agent Details	
Name/Company	
Title	
Mrs	ı
First name	
Kristina	ı
Surname	
Barlow	ı
Company Name	
KLB HOMES	ı
Address	
Address line 1	ı
Cow Corner	
Address line 2	
Guildford Road	ı
Address line 3	
Abinger Hammer	ı
Town/City	
Surrey	ı
County	
	ı
Country	
	ı
Postcode	
RH5 6RY	ı

Contact Details
Primary number
***** REDACTED *****
Secondary number
Fax number
Email address
***** REDACTED *****
Description of Brancood Works
Description of Proposed Works Please describe the proposed works
Flease describe the proposed works
Two single-story rear extensions, a modest front extension to the garage, the installation of a dormer roof at the rear, and minor adjustments to window and door placements.
Has the work already been started without consent?
○ Yes ⊙ No
Materials
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KLB - 1.8 EP Side Elevation KLB - 1.9 EP Rear Elevation KLB - 1.10 Existing Roof Plan	
KLB - 1.9 EP Rear Elevation KLB - 1.10 Existing Roof Plan	
KLB - 1.10 Existing Roof Plan	

Please provide a description of existing and proposed materials and finishes to be used externally (including type, colour and name for each

Trees and Hedges Are there any trees or hedges on the property or on adjoining properties which are within falling distance of the proposed development? ○ Yes ○ No Will any trees or hedges need to be removed or pruned in order to carry out your proposal? ○ Yes ○ No
Pedestrian and Vehicle Access, Roads and Rights of Way
Is a new or altered vehicle access proposed to or from the public highway? ○ Yes ⊙ No
Is a new or altered pedestrian access proposed to or from the public highway? ○ Yes ⊙ No
Do the proposals require any diversions, extinguishment and/or creation of public rights of way? ○ Yes ⊙ No
Parking Will the proposed works affect existing car parking arrangements? ○ Yes ⊙ No
Site Visit
Can the site be seen from a public road, public footpath, bridleway or other public land? ⊘ Yes ○ No
If the planning authority needs to make an appointment to carry out a site visit, whom should they contact? The agent The applicant Other person
Pre-application Advice Has assistance or prior advice been sought from the local authority about this application? ○ Yes ⊙ No
Authority Employee/Member

(a) a member of staff (b) an elected member (c) related to a member of staff
(d) related to an elected member
It is an important principle of decision-making that the process is open and transparent.
For the purposes of this question, "related to" means related, by birth or otherwise, closely enough that a fair-minded and informed observer, having considered the facts, would conclude that there was bias on the part of the decision-maker in the Local Planning Authority.
Do any of the above statements apply?
○ Yes ⊙ No
Ownership Certificates and Agricultural Land Declaration
Certificates under Article 14 - Town and Country Planning (Development Management Procedure)
(England) Order 2015 (as amended)
Please answer the following questions to determine which Certificate of Ownership you need to complete: A, B, C or D.
Is the applicant the sole owner of all the land to which this application relates; and has the applicant been the sole owner for more than 21 days? Yes No
Is any of the land to which the application relates part of an Agricultural Holding?
○ Yes ⊙ No
Certificate Of Ownership - Certificate A
I certify/The applicant certifies that on the day 21 days before the date of this application nobody except myself/ the applicant was the owner* of any part of the land or building to which the application relates, and that none of the land to which the application relates is, or is part of, an agricultural holding**
* "owner" is a person with a freehold interest or leasehold interest with at least 7 years left to run.
** "agricultural holding" has the meaning given by reference to the definition of "agricultural tenant" in section 65(8) of the Act.
NOTE: You should sign Certificate B, C or D, as appropriate, if you are the sole owner of the land or building to which the application relates but the land is, or is part of, an agricultural holding.
Person Role
○ The Applicant⊙ The Agent
Title
Mrs
First Name
Kristina
Surname
Barlow

Declaration Date	
16/06/2023	
✓ Declaration made	
Declaration	
I/We hereby apply for Householder planning permission as described in the questions answered, details provided, and the accompany plans/drawings and additional information.	/ing
I/We confirm that, to the best of my/our knowledge, any facts stated are true and accurate and any opinions given are the genuine opin the person(s) giving them. I/We also accept that, in accordance with the Planning Portal's terms and conditions:	nions of
 Once submitted, this information will be made available to the Local Planning Authority and, once validated by them, be published a a public register and on the authority's website; 	is part of
- Our system will automatically generate and send you emails in regard to the submission of this application.	
✓ I / We agree to the outlined declaration	
Signed	
Kristina Barlow	
Date	
16/10/2023	