

Mrs W Holmes
c/o Mr Michele John Zullo
Southborough Building Services Ltd
Arun House
Church Street
Rudgwick
Horsham
RH12 3HJ

Town Hall
The Parade
Epsom
Surrey
KT18 5BY
Main Number (01372) 732000
www.epsom-ewell.gov.uk
DX 30713 Epsom

Date 17 October 2023
Our Ref 23/01215/FLH

Contact Technical Support
Email planningsupport@epsom-ewell.gov.uk

Dear Sir/Madam,

Town and Country Planning Act 1990 (As Amended)
3 Hamilton Close, Epsom, Surrey
Single storey side / rear extension incorporating rear rooflights and hip to gable roof extension

Thank you for your planning application which was received on 10 October 2023. We have checked the application and have found that it is invalid. This means that we cannot currently accept it for registration. The following details must therefore be submitted for the application to be registered:

1 We do not appear to have received plans for the proposed elevations. Please submit a set of proposed elevation plans drawn to a recognisable scale (eg 1:50 or 1:100), and clearly details the proposed development from the existing building.

I would be grateful to receive these details by 7 November 2023. If I do not receive them by this date I will return the application to you.

Yours faithfully,

Technical Support