



Maidstone Borough Council

Maidstone House,
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Maidstone, Kent ME15 6JQ

 maidstone.gov.uk

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Date: 11 October 2023
My ref: sf/230902/New Dev on site of former Primary
School, Church Road off Ashford Rd, Harrietsham
Your ref:

Mr M Khaleeque
Shire Cottage
Downe Road
Keston
BR2 6AD

Dear Mr Khaleeque

Official Registration – Conversion of former Harrietsham Primary School in Church Road, off Ashford Road, Harrietsham, Maidstone, Kent into two dwellings and the erection of a new detached dwelling
Planning Reference: 22/501407/FULL
Marketing Name: School Court

I am writing to advise you that the Royal Mail have confirmed the registration of the new postal addresses as detailed below on their database:

1-3 Hilton Court (Consecutively)
Harrietsham
Maidstone
Kent
ME17 1WT

Plot 1 - 1 Hilton Court
Plot 2 - 2 Hilton Court
Plot 3 - 3 Hilton Court

The enclosed plans indicate the issue of the plot and postal numbering for the individual dwellings.

The Royal Mail have advised me that the addresses have been registered on their reserved database; they can be made 'live' addresses once the properties become occupied. **To make the postal addresses live, please ring 03456 011110 and select option key 3 for the Maintenance Team.** Quote the above postcode and ask for the reserved addresses to be moved to the 'live' database.

I have informed the relevant statutory authorities including the emergency services, the Ordnance Survey, the Valuation Office, HM Land Registry, and the various departments within the council of the new official postal addresses and I trust that you will notify other interested parties.

For your information individual companies update their address records from the Royal Mail's address database. It is entirely down to individual companies as to the regularity of their updates and therefore it should be expected that the new postal addresses might not show immediately on some databases you attempt to gain services from.

It is recommended that copies of this letter and plans are filed with the title deeds of the individual properties for future reference.

Yours sincerely

A handwritten signature in blue ink that reads "S. Francis". The signature is written in a cursive style with a large, looped 'S' at the beginning.

Miss Susan Francis

G.I.S. Support Analyst/Street Naming and Numbering Officer

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