



5 September 2023

Planning Department
Oxford City Council
Town Hall
St Aldate's
Oxford
OX1 1BX

Dear Sir/Madam,

Re: RETROSPECTIVE FULL PLANNING APPLICATION FOR AN ANNEXE AT 532 BANBURY ROAD, OXFORD, OX2 8EG

Please find enclosed for the Council's consideration an application, submitted on behalf of Mr Kevin Cruickshank, for a Full Planning Application in respect of the construction and residential use of the Annexe at 352 Banbury Road, Oxford, OX2 8EG.

The application has been submitted on the Planning Portal (ref. PP-12431570).

APPLICATION COMPOSITION

The application comprises the following plans and supporting information:

1. Site Location Plan
2. Site Plan
3. Existing and Proposed Drawings
4. Planning, Design & Access Statement
5. CIL 1 Form

The statutory application fee of £526 will be paid in due course.

If you have any initial questions or queries to facilitate the application's validation and registration, please let us know via email in the first instance.

Yours sincerely,

C. Doyle

Conor Doyle MRTPI MRICS

Planning and Development Director