



Llywodraeth Cymru  
Welsh Government

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[www.gov.wales/planningapplications](http://www.gov.wales/planningapplications)

**Application for tree works: works to trees subject to a preservation order (TPO)  
and/or notification of proposed works to trees in conservation areas (CA).  
Town and Country Planning Act 1990**

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Please be aware that once you have downloaded this form, Planning Portal and Welsh Government will have no access to the form or the data you enter into it. Any subsequent use of this form is solely at your discretion, including the choice to complete and submit it to the Local Planning Authority in agreement with the declaration section.

Upon receipt of this form and any supporting information, it is the responsibility of the Local Planning Authority to inform you of its obligations in regards to the processing of your application. Please refer to its website for further information on any legal, regulatory and commercial requirements relating to information security and data protection of the information you have provided.

**Local Planning Authority details:**



**monmouthshire**  
**sir fynyw**

Monmouthshire County Council  
PO Box 106, Caldicot,  
NP26 9AN  
Cyngror Str Fynyw  
Blwch SP 106, Cily-coed,  
NP26 9AN

Tel/Ffôn: 01633 644880  
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**Publication on Local Planning Authority websites**

Information provided on this form and in supporting documents may be published on the authority's planning register and website.

Please ensure that the information you submit is accurate and correct and does not include personal or sensitive information. If you require any further clarification, please contact the Local Planning Authority directly.

If printed, please complete using block capitals and black ink.

It is important that you read the accompanying guidance notes and help text as incorrect completion will delay the processing of your application.

1. Applicant Name and Address		2. Agent Name and Address	
Title:	MRS First name: LOUISE	Title:	First name:
Last name:	MOORE	Last name:	
Company (optional):	GROUND TECH LTD	Company (optional):	
Unit:	House number: House suffix:	Unit:	House number: House suffix:
House name:	NANTGERDINEN	House name:	
Address 1:	CYNWYL ELFED	Address 1:	
Address 2:	CARMARTHEN	Address 2:	
Address 3:		Address 3:	
Town:		Town:	
County:	CARMS	County:	
Country:	UK	Country:	
Postcode:	SA33 6UT	Postcode:	

### 3. Trees Location

Full address/location of the site where the tree(s) stand (including full postcode where available)

Unit:  House number:  House suffix:   
House name:   
Address 1:   
Address 2:   
Town:   
County:   
Postcode (if known):

If there is **not** a full postal address, describe as clearly as possible where it is (for example, 'Land to the rear of 12 to 18 High Street' or 'Woodland adjoining Main Road') or provide a grid reference:

Easting:   
Northing:

Description:

Carry out tree works as listed in tree survey report to:-  
T3, T6, T9, G1, G2, G3 4 dead Ash  
G5 and G6

### 4. Trees Ownership

Is the applicant the owner of the tree(s)?  Yes  No  
If 'No' please provide the address of the owner (if known and if different from the trees location)

Title:  First name:   
Last name:   
Company (optional):   
Unit:  House number:  House suffix:   
House name:   
Address 1:   
Address 2:   
Town:   
County:   
Country:   
Postcode:   
Telephone numbers  
Country code:  National number:  Extension number:   
Country code:  Mobile number (optional):   
Email address (optional):

### 6. Tree Preservation Order Details

Are you wishing to carry out works to tree(s) in a Conservation Area (CA)?

Yes  No

Are you seeking consent for works to tree(s) Subject to a Tree Preservation Order (TPO)?

Yes  No

*don't think any have TPO's*

Do you know the title of the Tree Preservation Order (TPO)?

Yes  No

If Yes, please provide the title of the TPO:

### 7. Identification Of Tree(s) And Description Of Works

Before answering these questions you might find it helpful to consult a tree surgeon to clarify what needs to be done.

Please provide a full and clear description of:

- The proposed works
- The trees affected including species and location

Please see tree survey report for  
T3, T6, T9, G1, G2, G3 4 dead Ash, G5, G6

Trees protected by TPO should be numbered according to the First Schedule of the Tree Preservation Order. For example - T3 oak, two beech and one birch in G2.

You must identify the trees on a sketch plan showing the location in relation to building(s), named roads and boundaries.

Please state the reference number you have given the plan (as described above):

### B. Trees - Reasons For Works

This section only needs to be completed if you are seeking consent for proposed works to trees under a Tree Preservation Order (TPO)

Please state the reasons for carrying out the proposed works on the tree(s):

Dying Ash trees or works identified by tree consultant and CAOW request.

Please indicate whether the reasons for carrying out the proposed works include any of the following. If so, your application must be accompanied by the documents specified.

Health or safety of the tree(s) - e.g. It is diseased, fears that it might break or fall:

Yes  No

If Yes, information required - report by a tree professional (e.g. arboriculturist, horticultural adviser).

Alleged subsidence damage:

Yes  No

If Yes, Information required: Full report by an engineer or surveyor, together with one from a tree professional - to include date and description of property damage; sub-soil type and shrinkage potential; location of any roots found and their identification; history of ground and building movement through a distortion survey and/or level or crack monitoring over suitable period; other vegetation in the vicinity and its management since discovery of the damage.

### 9. Trees - Additional Information

Are you providing additional information in support of your application?

Yes  No

If Yes, please provide the reference numbers of plans, documents, professional reports etc in support of your application:

Tree Survey Report

### 10. Application For Tree Works - Checklist

Please use this checklist to ensure that the form has been completed correctly and that all relevant information is submitted.

For works to trees protected by a Tree Preservation Order, failure to supply sufficiently precise and detailed information may result in your application being rejected or delay in dealing with it. In particular, you **MUST** provide the following:

- The original and 3 copies of a completed and dated application form.
- The original and 3 copies of a sketch plan showing the location of all tree(s).
- The original and 3 copies of a full and clear specification of the works to be carried out.
- The original and 3 copies of a statement of reasons for the proposed work.

- evidence in support of statement of reasons. In particular, you should provide:

- The original and 3 copies of a report by a tree professional (e.g. arboriculturist or horticultural adviser) if your reasons relate to the health and/or safety of the tree(s).
- The original and 3 copies of a report by an engineer or surveyor, together with one from a tree professional (arboriculturist) if you are alleging subsidence damage.

For works to trees in conservation areas, it is important to supply precise and detailed information on your proposal. You may, therefore, wish to provide the following:

- The original and 3 copies of a completed and dated form, with all questions answered.
- The original and 3 copies of a sketch plan showing the precise location of all tree(s).
- The original and 3 copies of a full and clear specification of the works to be carried out.

Whether the trees are protected by a TPO or in a conservation area, please indicate which of the following types of additional information you are submitting (the original and 3 copies of each need to be provided):

- photographs.
- report by a tree professional (arboriculturist) or other.
- details of any assistance or advice sought from a Local Planning Authority officer prior to submitting this form.

### 11. Declaration - Trees

I/we hereby apply for planning permission as described in this form and the accompanying plans/drawings and additional information. I confirm that, to the best of my knowledge, any facts stated are true and accurate and any opinions given are the genuine opinions of the persons giving them.

Signed - Applicant:

Or signed - Agent:

[Redacted Signature]

[Redacted Signature]

4.10.23

(date cannot be pre-application)

### 12. Applicant Contact Details

Telephone numbers

Country code: National number: Extension number:

[Redacted Contact Details]

### 13. Agent Contact Details

Telephone numbers

Country code: National number: Extension number:

Country code: Mobile number (optional):

[Redacted Contact Details]

Address (optional):

[Redacted Contact Details]