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Date 23 October 2023  
Our Ref 23/00958/FLH

Contact Technical Support  
Email [planningsupport@epsom-ewell.gov.uk](mailto:planningsupport@epsom-ewell.gov.uk)

Dear Sir/Madam,

**Town and Country Planning Act 1990 (As Amended)**  
**57 Amis Avenue, West Ewell, Surrey**  
**Ground floor rear extension incorporating 2No. rooflights following demolition of existing single storey conservatory and garage**

Thank you for your planning application which was received on 4 August 2023. We have checked the application and have found that it is invalid. This means that we cannot currently accept it for registration. The following details must therefore be submitted for the application to be registered:

1 The application needs to be accompanied by a Community Infrastructure Levy Information Form in accordance with paragraph 3.2.2 of the Council Local Validation Lists, which requires all applications, including householder applications to be supported by a Community Infrastructure Levy Information Form. Further guidance on the Community Infrastructure Levy, including the Information Form can be found on the Planning Portal at the following link:[https://www.planningportal.co.uk/info/200126/applications/70/community\\_infrastructure\\_levy](https://www.planningportal.co.uk/info/200126/applications/70/community_infrastructure_levy)

2 Please submit a proposed Block / Site Plan at a scale of 1:200 or 1:500 showing the proposal, clearly differentiate from the existing (e.g. hatched) and its relation to the site boundaries, any other existing buildings on site and the neighbouring properties.

I would be grateful to receive these details by 13 November 2023. If I do not receive them by this date I will return the application to you.

Yours faithfully,

Technical Support