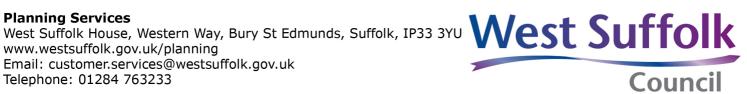
## **Planning Services**

www.westsuffolk.gov.uk/planning

Email: customer.services@westsuffolk.gov.uk

Telephone: 01284 763233



Application for Tree Works: Works to Trees Subject to a Tree Preservation Order (TPO) and/or Notification of Proposed Works to Trees in a Conservation Area

Town and Country Planning Act 1990 (as amended)

## Publication of applications on planning authority websites

Please note that the information provided on this application form and in supporting documents may be published on the Authority's website. If you require any further clarification, please contact the Authority's planning department.

Tree Location  Please provide the address of the site where the tree(s) stands (full address if possible)		
Number	18	
Suffix	A	
Property Name		
Address Line 1		
Bridewell Street		
Address Line 2		
Address Line 3		
Suffolk		
Town/city		
Clare		
Postcode		
CO10 8QD		
Description of site location must	be completed if postcode is not known:	
Easting (x)	Northing (y)	
576998	245846	
If the location is unclear or there is not a full postal address, describe as clearly as possible where it is		
(for example, 'Land to rear of 12 to 18 High Street' or 'Woodland adjoining Elm Road')		

Applicant Details
Name/Company
Title
First name
Clare
Surname
Quinn
Company Name
Havebury Housing
Address
Address line 1
Havebury House
Address line 2
Address line 3
Western Way
Town/City
Bury St Edmunds
County
Country
Postcode
IP33 3SP
Are you an agent acting on behalf of the applicant?
Contact Details
Primary number
***** REDACTED *****

Secondary number	
Fax number	
Email address	
***** REDACTED *****	
Agent Details	
Name/Company	
Title	
Miss	
First name	
Tegan	
Surname	
Harnwell	
Company Name	
CGM Group	
Address	
Address line 1	
Reed House	
Address line 2	
Karoo Close	
Address line 3	
Bexwell Business Park	
Town/City	
Downham Market	
County	
Country	
Postcode	
PE38 9GA	
<u> </u>	

Primary number
***** REDACTED *****
Secondary number
Fax number
Email address
***** REDACTED ******
What Are You Applying For?
Based on the type of work proposed and the location and protected status of the trees involved, there are various details and supporting information that will need to be supplied in order for the Local Planning Authority to determine the application.
Are you seeking consent for works to tree(s) subject to a Tree Preservation Order?
<ul><li>○ Yes</li><li>⊙ No</li></ul>
Are you wishing to carry out works to tree(s) in a conservation area?
<ul><li>✓ Yes</li><li>✓ No</li></ul>
Documents and plans (for any tree)
A sketch plan clearly showing the position of trees listed in the question 'Identification of Tree(s) and Description of Works' MUST be provided when applying for works to trees covered by a Tree Preservation Order.
A sketch plan is also advised when notifying the LPA of works to trees in a conservation area (see guidance notes).
It would also be helpful if you provided details of any advice given on site by an LPA officer.
Are you providing additional information in support of your application (e.g. an additional schedule of work for the question 'Identification of Tree(s) and Description of Works')?
○ Yes ⊙ No
Identification of Tree(s) and Description of Works
Please identify the tree(s) and provide a full and clear specification of the works you want to carry out
Holly- To fell to ground level and treat stump with eco plugs
You might find it useful to contact an arborist (tree surgeon) for help with defining appropriate work.
Where trees are protected by a Tree Preservation Order, please number them as shown in the First Schedule to the Tree Preservation Order where

Please provide the following information:

• The number used on the sketch plan; and

• Tree species

· A description of the proposed works.

Where trees are protected by a Tree Preservation Order you must also provide:

- Reasons for the work; and where trees are being felled
- · Proposals for planting replacement trees (including quantity, species, position and size) or reasons for not wanting to replant.

e.g. Oak (T3) - Whole crown reduction to 12m above ground level, to provide sufficient clearance to property.

## Sketch plan requirements

**Tree Ownership** 

Your plan needs to show the precise location of the tree(s) in relation to nearby property/roads/boundaries. It should, therefore:

- indicate the main features of the site where the tree(s) stand and its surroundings; in particular, you should:
  - mark and name surrounding roads
  - o sketch in buildings, including adjoining properties
  - o add house numbers or names
- mark the position of the tree(s) to which you want to carry out work and identify them by the number shown in the Tree Preservation Order where possible; if you use a different number, please make sure that this can be matched with your description of the tree(s)
- if there are many trees on the site, make clear which tree(s) are included in this application by:
  - o marking all trees on the plan, but only numbering those to which you want to carry out work
  - o showing the approximate distance between the application tree(s) and buildings
  - adding other relevant features on the site (e.g. greenhouse, paths)

If it is impossible to identify the tree(s) accurately on the plan (e.g. because they are part of a woodland or group of trees), please identify their approximate location on the plan and provide details of how the tree(s) are marked on site (e.g. high visibility tape, tree tags, paint, etc); trees must not be marked by scarring or cutting into the bark.

Is the applicant the owner of the tree(s)?
○ No
Authority Employee/Member
With respect to the Authority, is the applicant and/or agent one of the following:
(a) a member of staff
(b) an elected member
(c) related to a member of staff
(d) related to an elected member
It is an important principle of decision-making that the process is open and transparent.
For the purposes of this question, "related to" means related, by birth or otherwise, closely enough that a fair-minded and informed observer, having
considered the facts, would conclude that there was bias on the part of the decision-maker in the Local Planning Authority.
Do any of the above statements apply?
<ul><li>○ Yes</li><li>※ No</li></ul>

## **Declaration**

I/We hereby apply for Tree works: Trees in conservation areas/subject to TPOs as described in the questions answered, details provided, and the accompanying plans/drawings and additional information.

I/We confirm that, to the best of my/our knowledge, any facts stated are true and accurate and any opinions given are the genuine opinions of the person(s) giving them.

I/We also accept that, in accordance with the Planning Portal's terms and conditions:

- Once submitted, this information will be made available to the Local Planning Authority and, once validated by them, be published as part of a public register and on the authority's website;

a public register and on the authority's website; - Our system will automatically generate and send you emails in regard to the submission of this application.
✓ I / We agree to the outlined declaration
Signed
Tegan Harnwell
Date
26/10/2023