

Our Ref: 23/03885/HFUL
Your Ref: Office 15 Angle End

23 October 2023



Anthony Ryan
15 Angle End
Great Wilbraham
Cambridgeshire
CB21 5JG

South Cambridgeshire Hall
Cambourne Business Park
Cambourne
Cambridge
CB23 6EA

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Dear Sir/Madam
Ryan

**South Cambridgeshire District Council
Application for Planning Permission**

Proposal: Erection of an outside office

Site address: 15 Angle End Great Wilbraham Cambridgeshire CB21 5JG

I have checked the above application received on 12 October 2023 and am currently unable to register it as a valid application as it does not meet the requirements detailed on our published validation checklist.

What you need to do

The following item(s) need your attention:

1. Please provide the following drawings
 - Elevations of the outbuilding;
 - Floorplans of the outbuilding (including roof plan); and
 - Site plan showing location of proposed outbuilding;

These drawings must be drawn to scale and contain a scale bar

2. An additional fee of £103 is required for this application. Please call 01954 713 000 to make a card payment by telephone. When calling select option 5 for Planning and then hold for an adviser. Please quote the full planning reference number shown at the top of this letter.

If you are providing revised or additional documents please can you email them to planning@greatercambridgeplanning.org quoting your planning reference number.

A decision on your application will be delayed

Your application will not be registered or formally acknowledged until receipt of the above. Unfortunately this will inevitably delay determination of your application.

If the above has not been received before 6 November 2023 the documents may be returned to you and any fee paid refunded.

If you wish to discuss this request please contact me on the telephone number listed below.

Yours faithfully

Ian Papworth
Technical Support Officer

Email: Planning@greatercambridgeplanning.org
Direct dial: 01954 713406