

Our Ref: 23/04015/HFUL
Your Ref: 20 Church End, Gamlingay

30 October 2023



Hannah Lence
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Dear Sir/Madam

**South Cambridgeshire District Council
Application for Planning Permission**

Proposal: Erection of Greenhouse and Summerhouse in garden.

Site address: 20 Church End Gamlingay Cambridgeshire SG19 3EP

Your client: Alex Glencross

I have checked the above application received on 20 October 2023 and am currently unable to register it as a valid application as it does not meet the requirements detailed on our published validation checklist.

What you need to do

The following item(s) need your attention:

1. Please provide proposed floorplans. Please ensure these are at a scale of 1:50/1:100 and show demolition of wall/buildings.
2. Please provide proposed elevations. Please ensure these are at a scale of 1:50/1:100 and show materials, style and finish.
3. Please provide proposed floor plans and elevations for the summer house.

If you are providing revised or additional documents please can you email them to planning@greatercambridgeplanning.org quoting your planning reference number.

A decision on your application will be delayed

Your application will not be registered or formally acknowledged until receipt of the above. Unfortunately this will inevitably delay determination of your client's application.

If the above has not been received before 13 November 2023 the documents may be returned to

you and any fee paid refunded.

If you wish to discuss this request please contact me on the telephone number listed below.

Yours faithfully

Matthew Robinson
Technical Support Officer

Email: Planning@greatercambridgeplanning.org
Direct dial: 01954 713187