

HP/23071

18 October 2023



Planning Department
West Oxfordshire District Council
Council Offices
Elmfield
New Yatt Road
WITNEY
OX28 1PB

Dear Sirs

FORMATION OF TWO FLATS TO 16C OXFORD STREET, WOODSTOCK, OXFORDSHIRE OX20 1TS

Please find enclosed the following documents which forms our application for Planning Permission for the change of use and conversion of an existing former retail store building to create two flats to the above property:

1. Completed application form;
2. Existing floor plans, elevations and location plan, 16022-100;
3. Proposed floor plans, elevations and block plan, 16022-101;
4. Design and Access Statement.

The £924 application fee will be settled online.

The application is for the conversion of an existing former retail store building that has previously been granted Change of Use to form a single one bed flat as part of a wider application for other works, reference applications 16/02207/FUL and 16/02208/LBC. The other works have partially been executed and the conversion of the store building has not been carried out. However, the permission remains valid.

I hope this is all clear but please do not hesitate to contact us if you seek clarification on any matter or you wish to discuss the project further.

Best regards.

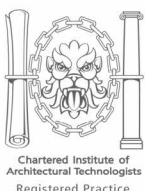
Yours sincerely,



Henry Panton

Encs

cc client



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