

Our Ref: 23/04155/HFUL
Your Ref: The Cedars

10 November 2023



Mr Wayne Everitt
Wilbyu Burnett
160 Witham Road
Black Notley
Braintree
CM77 8LX

South Cambridgeshire Hall
Cambourne Business Park
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Dear Mr Everitt

**South Cambridgeshire District Council
Application for Planning Permission**

Proposal: Part single storey, part two storey rear extension and installation of sky lights to side elevation.

Site address: The Cedars Haverhill Road Castle Camps Cambridgeshire

Your client: Mrs Lisa Courtney

I have checked the above application received on 1 November 2023 and am currently unable to register it as a valid application as it does not meet the requirements detailed on our published validation checklist.

What you need to do

The following item(s) need your attention:

1. Drawing number 6 - Proposed elevations labels the elevations as existing. Please revise and re-submit.
2. Please confirm that you are agreeable to the proposal being amended to: 'Part single storey, part two storey rear extension and installation of sky lights to side elevation'.

If you are providing revised or additional documents please can you email them to planning@greatercambridgeplanning.org quoting your planning reference number.

A decision on your application will be delayed

Your application will not be registered or formally acknowledged until receipt of the above. Unfortunately this will inevitably delay determination of your client's application.

If the above has not been received before 24 November 2023 the documents may be returned to

you and any fee paid refunded.

If you wish to discuss this request please contact me on the telephone number listed below.

Yours sincerely

Kelly Menezes
Technical Support Officer

Email: Planning@greatercambridgeplanning.org
Direct dial: 01954 713188