

Our Ref : kh/2544/Planning

Planning Services
Tendring District Council
Council Offices
Weeley
Essex
CO16 9AJ

03 November 2023

Dear Planning Services,

**Re: Proposed Replacement of Existing Conservatory with Single Storey Extension,
76 St Osyth Road East, Little Clacton.**

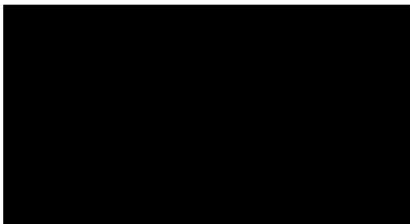
Please find attached a completed application for Planning Permission submitted via the Planning Portal and given reference PP-12577892 comprising of the following for your attention:-

1. Completed application forms and certificates of ownership.
2. Architectural Drawings, 2544/01, Location Plan and Bock Plan; 2544/02 Existing Plans and Elevations; 2544/03, Photographs of Existing; 2544/05-08 Plans, Elevations and Sketch Views of Proposed.
3. Payment of £206.00 to cover the application fee will be made via the payment method attached to the Planning Portal.

The application seeks to remove an existing rear conservatory to be replaced with a single storey pitched roof extension on the same footprint along with internal alterations to create an open plan living, dining, kitchen area.

I trust that the attached application meets with your approval, however you should require clarification or any further information please do not hesitate to contact me.

Yours sincerely,



Kevin Hall
Hall Duncan Associates
<https://www.facebook.com/hallduncanassociates>
www.hallduncanassociates.co.uk