

Craig Kilgour  
3 3 Gowanlea Place  
Comrie  
Crieff  
PH6 2EJ

Craig Kilgour IFP Ltd.  
Mr Scott Kilgour.  
3 Gowanlea Place  
Crieff  
United Kingdom  
PH6 2EJ

**Date:** 1 November 2023

**Your Ref:**

Dear Craig Kilgour

**TOWN AND COUNTRY PLANNING SCOTLAND ACT 1997  
SHORT TERM LET OF 3 BEDROOM FLAT. AT FLAT 1, 97 EAST LONDON  
STREET, BROUGHTON, EDINBURGH, EH7 4BF  
REFERENCE NUMBER: 23/06125/CLESTL**

**INCOMPLETE APPLICATION**

Your application was assessed as incomplete on 01.11.2023.

Please take note of the following information if you are required to make additional payment or submit additional documents

**Planning Application No: 23/06125/CLESTL  
Scottish Government No: 100647517-001**

An incomplete application is one where the information submitted is either not sufficient to allow a proper assessment of the application or the proper certification/fees have not been submitted.

In this case, the application was determined to be deficient in the following respect(s):

**01. Location plan required - at scale 1:1250 or 1:2500 for larger sites. The application site boundary must be accurately outlined in RED and any other surrounding land under the same ownership as the application site must be outlined in BLUE. Please refer to Appendix 2 of the validation guidance below for full requirements.**

**02. Floor plans required - at a scale of 1:50 or 1:100. Please refer to Appendix 2 of the validation guidance below for full requirements.**

[Scale of fees](#)

[Planning fee for short term let applications](#)

[ePlanning fee calculator](#)

[Validation Guidance](#)

You should note that your application cannot be registered until all the necessary additional information, forms and signatures have been submitted, and have been assessed as being correct. If the deficiencies are not corrected within 21 days of the date of this letter, the application will be returned to you. Any fee submitted will also be returned to you.

If you wish to discuss any of the issues raised please contact directly at .

Yours sincerley

*Evelyn Smith*

**Street Naming Technician**