



Ms Sarah Duckworth  
Duckworths Arboriculture Limited  
Glebelands Cottage East  
Mildenhall  
Marlborough  
SN8 2LR  
United Kingdom

13th November 2023  
Our Ref: 23/00245/TRTPO

Dear Sir/Madam

**Town and Country Planning  
(Tree Preservation) (England) Regulations 2012**

**REFERENCE:** 23/00245/TRTPO (**Please quote this reference on all correspondence**)  
**DESCRIPTION:** TPO 1012 - Application to prune 1 tree  
**LOCATION:** 18 Byron Drive Crowthorne Berkshire  
**POINT OF CONTACT:** Tree Service 01344 354441  
**DATE REGISTERED:** 13th November 2023      **EXPIRY DATE:** 8th January 2024

Thank you for your recent Tree application which has now been validated and allocated to one of our Tree Officers.

If the subject trees are not clearly visible and readily accessible, the Tree Officer may contact the tree owner to arrange access to the trees. For your information the application is now in a public consultation period of approximately 4 weeks, after which time the Officer is able to progress with their determination. Every effort is made to issue the decision before the expiry date of 8th January 2024 however the Tree Service often experience a very high volume of enquiries and this can result in unavoidable delays.

If you wish to check the progress of your application, please visit the Bracknell Forest web site <https://planapp.bracknell-forest.gov.uk/online-applications/> or contact the Tree Service Administration team with your application reference number on the top of this letter.

Every effort will be made to issue a decision by the "Target date" given above. However, we are currently experiencing a high volume of applications which may lead to your application not being decided within this time frame.

If you have not received a decision by the expiry date, you may appeal to the Planning Inspectorate for non determination. For more details, please visit their web site <https://www.gov.uk/government/organisations/planning-inspectorate>

Please note that non determination does not mean you are entitled to carry out unauthorised works and it is a legal requirement to obtain consent from the Council (or the Planning Inspectorate) regardless of whether the determination is made before or after the

8 week period. This is a change to the previous legislation and took effect in 2012.

Any unauthorised works to protected trees may be brought to the attention of the Planning Enforcement team for investigation and this could lead to prosecution.

In the event of an emergency relating to the subject tree/s during this application process, please contact the Tree Service administration team on 01344 354441 or by e-mail to :- [trees@bracknell-forest.gov.uk](mailto:trees@bracknell-forest.gov.uk) for further advice.

Your patience during this process is appreciated and we will make our response as soon as possible.

Yours faithfully

**Rachel Grainger**

Parks and Countryside Technical Clerk  
Tree Services Team  
Planning Transport and Countryside  
Email; [Trees@bracknell-forest.gov.uk](mailto:Trees@bracknell-forest.gov.uk)  
Direct line; 01344 351194

## PLACE PLANNING AND REGNERATION

Bracknell Forest Council, Time Square, Market Street, Bracknell, Berkshire RG12 1JD  
T: 01344 352000 Minicom: 01344 352045 [www.bracknell-forest.gov.uk](http://www.bracknell-forest.gov.uk)