

Your ref:
Our ref: 23/01271/LB
Please ask for: Miss Sandra Homcenko
Direct dial: 01553 616824
E-mail: borough.planning@west-norfolk.gov.uk

Borough Council of
**King's Lynn &
West Norfolk**



Dr Chris Sadler
8 Jannochs Court
Dersingham
PE31 6DX

Geoff Hall
Executive Director

Stuart Ashworth
Assistant Director Environment and Planning

1 August 2023

Dear Sir or Madam

TOWN AND COUNTRY PLANNING ACT 1990

Details: **Proposed replacement window at 8 Jannoeh's Court Dersingham King's Lynn Norfolk PE31 6DX**

I have received a planning application as detailed above but cannot process it until I receive some more information:

1. Please confirm if you would agree to change the description to: "Proposed replacement window"
2. Unfortunately we cannot accept sketches and pictures for Planning Consent. Please provide existing and proposed elevations to a recognisable scale in PDF format.

Once this information is received your application will become valid and the application can be passed to the relevant planning officer.

To enable us to deal with the additional information requested efficiently could you please ensure you quote the Application Number detailed at the top of this letter along with the name of the officer detailed on this letter. Could you also clearly state the location and details of the proposed development in all correspondence and **mark it for the attention of Miss Sandra Homcenko**

Yours faithfully

A handwritten signature in black ink, appearing to read 'S. Ashworth'.

Executive Director
Environment and Planning

