



Your ref:	2311_Flat 34, Parkside	Please reply to:	Rayhan Ali
Our ref:	23/07027/FULL	Tel No:	07866033247
		Fee Queries:	0207 641 6500;
		Email:	planningreception@westminster.gov.uk;
Ms Claudia Turton Cast Studio 9 Green Hill Close High Wycombe High Wycombe HP13 5QD United Kingdom		Incomplete Applications Town Planning & Building Control City of Westminster PO Box 732 Redhill, RH1 9FL	
		17 October 2023	

Dear Sir / Madam

TOWN AND COUNTRY PLANNING ACT 1990
 PLANNING (LISTED BUILDINGS & CONSERVATION AREAS) ACT 1990

Address: Flat 34, Parkside, Knightsbridge, London, SW1X 7JP,

Proposal: Replacement of existing timber framed window with timber framed door with similar detailing to provide access to existing balcony.

Thank you for your application received on 10 October 2023. I am writing to inform you that your application is incomplete for the following reason(s):

- 1 The development includes one or more 'relevant buildings'. Therefore, a Planning Gateway One Fire Statement must be submitted. Further guidance on the requirements of Planning Gateway One is provided in the relevant section of the NPPG: www.gov.uk/guidance/fire-safety-and-high-rise-residential-buildings-from-1-august-2021. When preparing your Planning Gateway One Fire Statement you must follow the Government's standard template:

https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment_data/file/996387/Fire_statement_form_-_static.pdf

- 2 *Please collate all requested information in a single submission and send to planningreception@westminster.gov.uk. Sending your documents individually will not speed up the process. Please do not upload to the planning portal as this causes duplication and may delay the processing of your application. Thank you.*

Please forward this information to the above email address by **14 November 2023**. Please do not forward the requested information separately, as your application will only be progressed when ALL requested information has been received. Please send revised/new information to the email address, not via the planning portal.

The description of development may have been changed to better reflect the proposed works, if you do not agree that this accurately reflects your proposals, please provide an amended description of development when you respond to the above.

If we do not receive this information within four weeks of this notification we shall take no further action on your application. If you require longer than four weeks to submit the revised information, please contact us.

If you'd like to make a payment, please call: 020 7641 6500, or for general enquiries call 020 7641 6000. **Please note, for queries relating to this case, please refer to the officer dealing with your case: details at top of the letter.**

Yours faithfully

Rayhan Ali

Rayhan Ali

Note - Please read our Privacy Notice online <https://www.westminster.gov.uk/privacy-notice-planning>