

Your ref:  
Our ref: 23/02042/F  
Please ask for: Lynn-Marie Elliott  
Direct dial:  
E-mail: borough.planning@west-norfolk.gov.uk

Borough Council of  
**King's Lynn &  
West Norfolk**



Mr & Mrs Molyneux  
c/o Bullen Architectural Ltd  
Mr Harvey Brown  
Ourplace  
Church Lane  
Stanfield  
Dereham  
NR20 4AP  
United Kingdom

**Geoff Hall**  
Executive Director

**Stuart Ashworth**  
Assistant Director Environment and Planning

16 November 2023

Dear Sir or Madam

### **TOWN AND COUNTRY PLANNING ACT 1990**

Details: **Demolition of existing single storey rear section and construction of two storey rear extension at 12 Station Road Great Massingham King's Lynn Norfolk PE32 2HY**

I have received a planning application as detailed above but cannot process it until I receive some more information:

1. Please provide existing and proposed site sections and finished floor and site levels to a scale of either 1:50 or 1:100 (if floor levels and site levels are to remain unchanged, a drawing is not required provided this is confirmed in writing.)
2. Please provide roof plans to a scale of either 1:50 or 1:100.

Once this information is received your application will become valid and the application can be passed to the relevant planning officer.

To enable us to deal with the additional information requested efficiently could you please ensure you quote the Application Number detailed at the top of this letter along with the name of the officer detailed on this letter. Could you also clearly state the location and details of the proposed development in all correspondence and **mark it for the attention of Lynn-Marie Elliott**

Yours faithfully

A handwritten signature in black ink, appearing to read 'S. Ashworth'.

Executive Director  
Environment and Planning

King's Court, Chapel Street, King's Lynn, Norfolk PE30 1EX  
Tel: (01553) 616200  
DX 57825 KING'S LYNN

Chief Executive – Lorraine Gore

