

Development Management

Planning Division

Our ref: 23/AP/3078

Case Officer: Megan Stevens

Tel:

Email: [Megan.Stevens@southwark.gov.uk](mailto:Megan.Stevens@southwark.gov.uk)

Website: <https://planning.southwark.gov.uk>

Date: 17 November 2023

The Owner/Occupier  
FILE COPY

Dear Sir/Madam

Reference No.: 23/AP/3078  
Proposal: Rear dormer loft conversion featuring a rear facing window and finished in zinc cladding.  
Site Address: 53 Burbage Road London Southwark SE24 9HB

This letter is to advise you that a planning application has been made for the development described above. Please note that this application is in or affecting the Dulwich Village Conservation Area.

If you have any comments to make please submit them by **#DATE ERROR!**. If your comments are received any later than this date, please be aware that the application may have already been determined. Comments received after this date but before a decision has been made will still be taken into consideration.

If you rent or do not own the property, notify the landlord/property owner of this letter.

### **View, comment on and track planning applications online**

You can view the application documents, submit your comments and track the application progress here: <https://planning.southwark.gov.uk/online-applications/>. Simply follow this link to register and create your own planning account. Once your account is created, you can sign up to receive automatic email updates on the application, including when a decision is made. We strongly encourage you to submit your comments online via the above link. It is not only faster and safer than sending your comments by post, but and you will also receive an automatic acknowledgement.

Only comments related to relevant planning matters will be considered; please refrain from profanity and making personal comments.

Under the provisions of the Local Government (Access to Information) Act 1985, you should be aware that any comments you make are not confidential and may be read by any person who so wishes. Comments are publicly published on the planning register. Your address is made public if included in your comment, but all other personal information is removed.

### **Special Needs**

Please contact us if you have any disability and/or special needs that affect your ability to make a comment.

### **Decision process**

In making a decision, the council considers: National Planning Policy and guidance; the London Plan and guidance; the council's planning policies, and; any other material considerations, including relevant comments that relate to the planning merits of the application. This process is outlined here: <https://www.southwark.gov.uk/planning-and-building-control/planning-policy-and-guidance/development-plan>

If the application is refused and the applicant appeals, your comments would be forwarded to the Planning Inspectorate for consideration and you would be notified of the decision. The Planning Inspectorate is an independent body who decide on planning appeals.

Yours faithfully

Megan Stevens  
Graduate Planner -

**Letters sent by post to the following (2):**

**Address**

51 Burbage Road London Southwark SE24 9HB

55 Burbage Road London Southwark SE24 9HB

**Printed**

17/11/2023

17/11/2023

**Reply by**

08/12/2023

08/12/2023