



Town Planning

Civic Centre, Stockwell Close, Bromley BR1 3UH

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DC/23/04407/ELUD

Mrs Hamilton
C/o Mr Daniel Ward
BAARC LTD.
25 Beech Road
Biggin Hill
TN16 3UY

16th November 2023

Dear Sir / Madam,

Reference No : DC/23/04407/ELUD

Proposal : Removal of single storey prefabricated conservatory extension to side and replaced with masonry built single storey side extension, elevational alterations. LAWFUL DEVELOPMENT CERTIFICATE (EXISTING)

Location : 2 Melody Road Biggin Hill TN16 3PG

Thank you for your application which I received on 15th November 2023.

If, by 10th January 2024: you have not been given a decision in writing and:

- you have not been told that your application is invalid; or
- you have not been told that your fee cheque has been dishonoured; or
- you have not agreed in writing to extend the period in which the decision may be given,

then you can appeal to the Secretary of State for Communities and Local Government under section 195 of the Town and Country Planning Act 1990. You should appeal within 6 months of 10th January 2024 or, if the development in your application is the same or substantially the same as development that is currently the subject of an enforcement notice, within 28 days of 10th January 2024, and you must use a form which you can get from the Planning Inspectorate at 2 The Square, Temple Quay, Bristol BS1 6PN or at <https://www.gov.uk/planning-inspectorate>. This does not apply if your application has already been referred to the Secretary of State for Communities and Local Government.

As a result of an increased number of application submissions and delays at validation stage Planning Officers are currently dealing with a significantly higher volume of applications. This may mean that your application takes longer than the normal 8 week period to be decided.

Planning Officers are also receiving a significant volume of correspondence and contact requesting progress updates on applications. To ensure that your case officer is able to focus their attention on the assessment of your application, please check the website for updates on progress rather than contacting the case officer directly to request this. In the event that further information is needed to allow your application to be considered, the case officer will contact you or your agent directly to request this.

To assist in the determination of your application, please provide a current set of date stamped photographs as soon as you are able to. If we do not have adequate information to be able to assess the impacts of your development proposal it may not be possible to determine the application within the statutory timeframe. Thank you for your patience and understanding at this time.

If an enforcement notice is served relating to the same or substantially the same development as in your application, then the time limit to appeal will expire 28 days after the enforcement notice is served – except that you will have a minimum of 28 days to appeal after the right of appeal begins and the time limit will expire no later than it would if there were no enforcement notice.

Please note that the Council may have amended the description of the proposal and if you have any queries regarding this please email planning@bromley.gov.uk.

Once your application is valid and registered it is not possible to keep applicants informed of the progress with an application and we are unable to negotiate or meet to discuss the application generally. We will contact you if we require anything specific to enable determination of the application and you are able to track the progress of your application and find details of the Case Officer on our website at <https://searchapplications.bromley.gov.uk/online-applications/>

The London Borough of Bromley Community Infrastructure Levy (CIL) proposals were approved for adoption by the Council on 19 April 2021, with a date of effect on all relevant planning permissions determined on and after 15 June 2021. Copies of the report and the meeting minutes can be found at <https://cds.bromley.gov.uk/ieListDocuments.aspx?CId=115&MId=6923>

Further details on the London Borough of Bromley CIL can be found at: https://www.bromley.gov.uk/info/1004/planning_policy/1179/bromleys_community_infrastructure_levy

Yours faithfully

Planning Support Team

Information about the determination of applications

Please note that due to the volume of correspondence we receive, the Council is unable to inform any parties of planning meeting or decision dates, however you can view dates and track applications by registering on our website www.bromley.gov.uk/planningaccess, or you can call or email us to check if a meeting date has been scheduled.

There are two main methods of determination for applications. These are under the Assistant Director's delegated authority, or at a planning committee. We aim to meet the government target of determining 90% of applications under delegated powers and most cases will be decided this way. The planning committee is a public meeting and agendas are available up to five working days prior to the meeting on our website at www.bromley.gov.uk/meetings. There are no agendas available for decisions made under delegated powers, and the public are not able to be present when such decisions are made, however a summary report is made public after a decision is made and can be viewed on our website.

If you wish to contact your local Ward Councillors; their details are available on our website www.bromley.gov.uk/councillors, or by calling us. If the application is likely to be decided under delegated powers, a Councillor can request that it be considered by the planning committee, so that the councillor, you, or someone on your behalf, can speak at the meeting. If an application is to be considered by a committee and you wish to speak at the meeting in support of the proposal you will need to register **no later than 10am the day before the meeting** by telephoning 020 8313 4316.

Useful information

Please note that following the introduction of our chargeable pre-application advice service, in order to ensure that the advice service is properly administered, it will not be possible to negotiate or provide advice on the merits of proposals once applications have been received and validated. The Council is not normally able to accept revised plans on current applications except by specific agreement.

If you do have any queries regarding the timescale or method for determination of your application, please contact planning@bromley.gov.uk or telephone 020 8313 4956.