

West Offices Station Rise York YO1 6GA

## Householder Application for Planning Permission for works or extension to a dwelling. Town and Country Planning Act 1990

You can complete and submit this form electronically via the Planning Portal by visiting www.planningportal.gov.uk/apply

## Publication of applications on planning authority websites

First name: FION A

Please note that the information provided on this application form and in supporting documents may be published on the Authority's website. If you require any further clarification, please contact the Authority's planning department.

Please complete using block capitals and black ink.

1. Applicant Name and Address

Title:

It is important that you read the accompanying guidance notes as incorrect completion will delay the processing of your application.

2. Agent Name and Address

First name:

Company (optional):  Unit:   House   number:   25   House   Unit:   House   number:   Suffix:   Suffix:   Suffix:   House   number:   Suffix:   Su	Last name: LONSDALE - RUSS	Last name:			
House name:  Address 1: MONARCH WAY  Address 2: Address 3:  Town: YORK  County: NORTH YORKSHIRE  Country:  Postcode: YORG 5TB  3. Description of Proposed Works  Please describe the proposed works:  CONVERSION OF GARAGE TO USEABLE TOOM.  BUCK FORMATICAN TO FROM I ELEVATION TO Approved building regulation require ments. Laying of DULICING REGULATION, INTERNAL SUID WAYS AS PER	Company (optional):	Company (optional):			
name: Address 1: MONARCH WAY  Address 2: Address 3: Town: VORK  County: Postcode: VOLG 5TB  3. Description of Proposed Works  Please describe the proposed works:  CONVENSION Of GARAGE TO USEABLE ROOM.  RMCK FORMATION TO Front Elevation to approved building regulation requirements. Laying of NPM OPER Existing FLOOR, Internal Stud ways as per		Unit: House number: House suffix:			
Address 2:  Address 3:  Town:  YORK  County:  NORTH YORKSHIRE  County:  Postcode:  YOZG 5TB   3. Description of Proposed Works  Please describe the proposed works:  CONVERSION Of GARAGE TO USEA BLE room.  BHCK FORMATICA TO FROM E PLEVATION TO Approved BUILDING REGULTE MENTS. LAYING OF DUILDING REGULTE MENTS. LAYING OF DAM OVER EXISTENCY FROM, INTERNAL STUDIE WALLS AS PER					
Address 3:  Town: YORK  County: NORTH YORKSHIRE  Country:  Postcode: YOR 5 TB   3. Description of Proposed Works  Please describe the proposed works:  CONVENSION Of GANAGE TO USEABLE NOOM.  BNCK FORMATION TO FRONT ELEVATION TO Approved building regulation requirements. Laying of DAM OVER EXISTENCY FLOOR, INTERNAL SUID WALLS AS PER	Address 1: MONARCH WAY	Address 1:			
Town: YORK  County: NORTH YORKSHIRE  Country:  Postcode: YORK  Country:  Postcode: YORK  Country:  Postcode: YORK  Country:  Postcode:  NONVENSION OF GAPAGE TO USEABLE FOOM.  BYICK FORMATICATO FOAT ELEVATION TO APPROVED BUILDING REGULATION REQUIREMENTS. LAYING OF BUILDING REGULATION REQUIREMENTS. LAYING OF DAM OVER EXISTING FLOOT, INTERNAL SUID WALLS AS PET	Address 2:	Address 2:			
Country: NORTH YORKSHIRE Country:  Postcode: YOZG 5TB  3. Description of Proposed Works  Please describe the proposed works:  CONVENSION Of Garage to Useable room.  BMCK formation to from a elevation to approved building regulation regular ments. Laying of DAM OVER EXISTING FROM, Internal Stud walls as per	Address 3:	Address 3			
Country:  Postcode: YOZG 5TB  Rescription of Proposed Works  Please describe the proposed works:  CONVENSION Of Garage to useable room.  Byck formation to from a elevation to approved building regulation requirements. Laying of DAM OVER existing floor, internal studies as per	Town: YORK	Town:			
Postcode: YOZG 5TB  Postcode:  3. Description of Proposed Works  Please describe the proposed works:  CONVENSION Of GARAGE TO USEABLE rOOM.  BYICK FORMATICA TO FRONT ELEVATION TO Approved building regulation requirements. Laying of DAM OVER EXISTENCY FLOOR, INTERNAL STUDIES AS PER	County: NORTH YORKSHIRE	County:			
3. Description of Proposed Works  Please describe the proposed works:  [CONVENSION Of GARAGE TO USEABLE 100M.  BHICK FORMATION TO FRONT ELEVATION TO APPROVED building regulation requirements. Laying of DAM WELL EXISTING FLOOR, INTERNAL STUD WALLS AS PER	Country:	Country:			
Please describe the proposed works:  [CONVEVSION OF GARAGE TO USEABLE 100M.  BHICK FORMATION TO FRONT ELEVATION TO APPROVED building regulation requirements. Laying of NPM WES Existing ROOS, Internal Stud walls as per	Postcode: Y026 5TB	Postcode:			
CONVEYSION OF GARAGE TO USEABLE 100M.  BHICK FORMATION TO FRONT ELEVATION TO OPPRIVED building regulation requirements. Laying of NAM OVER EXISTING FLOOR, INTERNAL STUD WALLS AS PER					
Brick formation to front elevation to approved building regulation requirements. Laying of NAM Wes existing stoor, internal studium als as per	CANDEICA OF COMORTO IK	100 h 10 10011			
DPM OVER EXISTERY TWOIT, ENTERNAL SILLE WILLS US PER	conversion of garage to as	along that to a sourced			
DPM OVER EXISTERY TWOIT, ENTERNAL SILLE WILLS US PER	RMCK TOVMATICA TO TVALL ELEVALLER TO approved				
DPM OVER EXISTERY TWOIT, ENTERNAL SILLE WILLS US PER	building regulation reguliements. luying of				
current building regulations.	and not prist to find internal still walls as per				
EURANT DULICULG REGULATIONS.	Drive Wer Existery 1001, the contact states				
	Current bulldey regulation.				
]					

3. Description of Proposed Works (continued)	
Has the work already started?	
If Yes, please state when the work was started (DD/MM/YYYY):	(date must be pre-application submission)
Has the work already been completed?	(
If Yes, please state when the work was completed (DD/MM/YYYY):	(date must be pre-application submission)
in res, please state when the work was completed (DD/MIN/YTTY):	(date must be pre-application submission)
4. Site Address Details	5. Pedestrian and Vehicle Access, Roads and Rights of Way
Please provide the full postal address of the application site.  House 05 House	Is a new or altered vehicle access proposed to or from the public highway? Yes No
number: 2 suffix:	Is a new or altered pedestrian access
House name:	proposed to or from the public highway? Yes No Do the proposals require any diversions,
Address 1: MONARCH WAY	extinguishments and/or creation of public rights of way?
Address 2:	If Yes to any questions, please show details on your plans or
Address 3:	drawings and state the reference number(s) of the plan(s)/drawing(s):
Town: YORK	
County:	
Postcode (optional): YOLG 5TB.	
6. Pre-application Advice	7. Trees and Hedges
Has assistance or prior advice been sought from the local authority about this application?	Are there any trees or hedges on your own property or on adjoining properties which
If Yes, please complete the following information about the advice	are within falling distance of your proposed development?
you were given. (This will help the authority to deal with this application more efficiently).	If Yes, please mark their position on a scaled
Please tick if the full contact details are not	plan and state the reference number of any plans or drawings:
known, and then complete as much possible:  Officer name:	and the second s
ONEN RICHARDS	
Reference:	
QUERY 123/00389	Will any trees or hedges need to be removed or pruned in
Date (DD MM YYYY): (must be pre-application submission) 13/09/23	order to carry out your proposal? Yes No
Details of the pre-application advice received:	If Yes, please show on your plans which trees by giving them numbers e.g. T1, T2 etc, state the reference number of the plan(s)/
DIGANING IS REQUIRED as	drawing(s) and indicate the scale.
original consent provents	Section 2
any enanges to parking	
planning is required as original consent provents any changes to parking areas without price approval	
8. Parking	Q Authority Employee / Mombor
Will the proposed works affect	9. Authority Employee / Member With respect to the Authority, I am:
existing car parking arrangements? Yes No	(a) a member of staff (b) an elected member  Do any of these statements apply to you?
If Yes, please describe:	(c) related to a member of staff (d) related to an elected member  Yes No
In acrose mough the	If Yes, please provide details of the name, relationship and role
In theory the loss of space in garage though the allocate Space on the	
Deeds remains	11

	Existing (where applicable)	Proposed	Not applicable	Don't Know
Walls	BNICK	Brak		
Roof			Ø	
Windows			Ø	
Doors			d	
Boundary treatments (e.g. fences, walls)			M	
Vehicle access and hard-standing				
Lighting		Spot-Lights double socker	ts 🗆	
Others (please specify)			ď	
	I litional information on submitted pla rences for the plan(s)/drawing(s)/de	an(s)/drawing(s)/design and access statement? sign and access statement:	Yes	X No

## 11. Ownership Certificates and Agricultural Land Declaration One Certificate A, B, C, or D, must be completed with this application form CERTIFICATE OF OWNERSHIP - CERTIFICATE A Town and Country Planning (Development Management Procedure) (England) Order 2015 Certificate under Article 14 I certify/The applicant certifies that on the day 21 days before the date of this application nobody except myself/ the applicant was the owner\* of any part of the land or building to which the application relates, and that none of the land to which the application relates is, or is part of, an agricultural holding\* NOTE: You should sign Certificate B, C or D, as appropriate, if you are the sole owner of the land or building to which the application relates but the land is, or is part of, an agricultural holding. \* "owner" is a person with a freehold interest or leasehold interest with at least 7 years left to run. \*\* "agricultural holding" has the meaning given by reference to the definition of "agricultural tenant" in section 65(8) of the Act. Or signed - Agent: Date (DD/MM/YYYY): CERTIFICATE OF OWNERSHIP - CERTIFICATE B Town and Country Planning (Development Management Procedure) (England) Order 2015 Certificate under Article 14 I certify/ The applicant certifies that I have/the applicant has given the requisite notice to everyone else (as listed below) who, on the day 21 days before the date of this application, was the owner\* and/or agricultural tenant\*\* of any part of the land or building to which this application relates. owner" is a person with a freehold interest or leasehold interest with at least 7 years left to run. \*\* "agricultural tenant" has the meaning given in section 65(8) of the Town and Country Planning Act 1990 Name of Owner / Agricultural Tenant Date Notice Served Address

Or signed - Agent:

Date (DD/MM/YYYY):

Signed - Applicant:

## Ownership Certificates and Agricultural Land Declaration (continued) CERTIFICATE OF OWNERSHIP - CERTIFICATE C Town and Country Planning (Development Management Procedure) (England) Order 2015 Certificate under Article 14 I certify/ The applicant certifies that: Neither Certificate A or B can be issued for this application All reasonable steps have been taken to find out the names and addresses of the other owners\* and/or agricultural tenants\*\* of the land or building, or of a part of it, but I have/ the applicant has been unable to do so. \* "owner" is a person with a freehold interest or leasehold interest with at least 7 years left to run. \*\* "agricultural tenant" has the meaning given in section 65(8) of the Town and Country Planning Act 1990 The steps taken were: Date Notice Served Name of Owner / Agricultural Tenant Address Notice of the application has been published in the following newspaper On the following date (which must not be earlier than 21 days before the date of the application): (circulating in the area where the land is situated): Signed - Applicant: Or signed - Agent: Date (DD/MM/YYYY): CERTIFICATE OF OWNERSHIP - CERTIFICATE D Town and Country Planning (Development Management Procedure) (England) Order 2015 Certificate under Article 14 I certify/ The applicant certifies that: Certificate A cannot be issued for this application All reasonable steps have been taken to find out the names and addresses of everyone else who, on the day 21 days before the date of this application, was the owner\* and/or agricultural tenant\*\* of any part of the land to which this application relates, but I have/ the applicant has been unable to do so. the commer is a person with a freehold interest or leasehold interest with at least 7 years left to run. \*\* "agricultural tenant" has the meaning given in section 65(8) of the Town and Country Planning Act 1990 The steps taken were: Notice of the application has been published in the following newspaper On the following date (which must not be earlier (circulating in the area where the land is situated): than 21 days before the date of the application): Signed - Applicant: Or signed - Agent: Date (DD/MM/YYYY): 12. Planning Application Requirements - Checklist Please read the following checklist to make sure you have sent all the information in support of your proposal. Failure to submit all information required will result in your application being deemed invalid. It will not be considered valid until all information required by the Local Planning Authority has been submitted. The original and 3 copies of a The original and 3 copies of a The correct fee: design and access statement if completed and dated application form: proposed works fall within a The original and 3 copies of a plan which conservation area or The original and 3 copies of the identifies the land to which the application World Heritage Site, or relate to a completed, dated Ownership relates drawn to an identified scale Listed Building: Certificate (A, B, C or D - as and showing the direction of North: applicable) and Article 14 The original and 3 copies of other plans Certificate (Agricultural Holdings): and drawings or information necessary to

13. Declaration					
I/we hereby apply for planning permission/consent as described in this form and the accompanying plans/drawings and additional information. I/we confirm that, to the best of my/our knowledge, any facts stated are true and accurate and any opinions given are the genuine opinions of the person(s) giving them.					
Or signed - Agent:	Date (DD/MM/YYYY):				
	14/09/23. (date cannot be pre-application)				
14. Applicant Contact Details	15. Agent Contact Details				
Telephone numbers	Telephone numbers				
Country code: National number: Extension number:	Country code: National number: Extension number:				
Country code: Mobile number (optional):	Country code: Mobile number (optional):				
Country code: Fax number (optional):  Email address (optional):	Country code: Fax number (ptional):  Email address (optional):				
16. Site Visit  Can the site be seen from a public road, public footpath, bridleway or other public land?  Yes  No Nighway  If the planning authority needs to make an appointment to carry					
Can the site be seen from a public road, public footpath, bridleway or other public land? Yes					
If the planning authority needs to make an appointment to carry out a site visit, whom should they contact? (Please select only one)	Agent Applicant Other (if different from the agent/applicant's details)				
If Other has been selected, please provide:	Telephone number				
Contact name:	Telephone number:				
Email address:					