

Our Ref: 23/1316/TTCA

Your Ref: Lister

20 November 2023



Mrs Tara Berry  
Bartlett Tree Experts  
Oak Farm  
Bedford Road  
Northill  
SG18 9AW

South Cambridgeshire Hall  
Cambourne Business Park  
Cambourne  
Cambridge  
CB23 6EA

[www.scambs.gov.uk](http://www.scambs.gov.uk)

Dear Mrs Berry

**South Cambridgeshire District Council  
Application for Works to Trees in a Conservation Area**

Proposal: Holm Oak group Map ID# 16  
Reduce 10 m trees by 2 m to achieve a finished height of 8m, reduce Crown spread by 1 m to achieve a Crown spread of 8m and reduce back to fence line by 1m

Leyland Cypress group, Cupressus x Map ID# 24  
Reduce 10m trees by 2 m to achieve a finished height of 8m, trim side growths by 0.5m back to previous points and reduce back to fence line by 1m

Bay group Map ID# 25  
Reduce 10m trees by 2 m to achieve a finished height of 8m, trim side growths by 0.5m back to previous points, reduce back to fence line by up 1m

Holm Oak Map ID#37  
Reduce 10m trees by 2 m to achieve a finished height of 8m, reduce Crown spread by 1 m to achieve a finished spread of 8m reducing back to previous point and reduce back to fence line by up to 1m.

Site address: 28 Green Street Duxford Cambridgeshire CB22 4RG

Your client: Mr Gordon Lister

I acknowledge receipt of your planning application on 30 October 2023 for works to trees within the Conservation Area.

Your application was registered as valid on 20 November 2023

Please ensure the details above are correct, especially the proposal (identification of tree(s) and description of works). The decision-making process relies on the information provided on, or with, the tree works application. If you do not believe the information above is correct or as specified or indicated in the application, please contact us as soon as possible.

South Cambridgeshire District Council has six weeks from the date of notification to consider your

proposal. If by the end of six weeks you do not hear from us (1 January 2024) you may carry out the work in accordance with your proposal, as long as you do so within two years from the date of our receipt.

Please accept this letter as a receipt of any planning fee that was payable.

Yours sincerely

Jay Patel  
Tree Assistant

Email: [jay.patel@greatercambridgeplanning.org](mailto:jay.patel@greatercambridgeplanning.org)  
Direct dial: 01954713057

### **Your personal data**

The submission of planning applications which includes the applicant's name and address, supporting documents and plans form part of the statutory planning register that local authorities are obliged to maintain. Where the register is kept using electronic storage, the regulations allow for the register to be available for inspection by the public on a website.

Your application including plans, supporting documents, consultation and public comments will be available to view online by visiting <https://applications.greatercambridgeplanning.org> and entering the above reference number in search field. Sensitive personal data, including personal telephone numbers, personal email addresses or signatures are not published on our website.