

Our Ref: 23/1316/TTCA

Your Ref: Lister

1 November 2023



Mrs Tara Berry  
Bartlett Tree Experts  
Oak Farm  
Bedford Road  
Northill  
SG18 9AW

South Cambridgeshire Hall  
Cambourne Business Park  
Cambourne  
Cambridge  
CB23 6EA

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Dear Mrs Berry

**South Cambridgeshire District Council  
Application for Works to Trees in a Conservation Area**

Proposal: Holm Oak group Map ID# 16

? Reduce hedge height down by 2m, trimming any overhang to the rear. leaving a formative dome shape for the reduction and level hedge for the reaming.

? Trim back to fence line by 0.5m

? Reduce sides by 1m

Leyland Cypress group, Cupressus x Map ID# 24

? Reduce hedge height down by 2m, trimming any overhang to the rear.

? Trim back to fence line by 0.5m

? Reduce sides by 1m.

Bay group Map ID# 25

? Reduce hedge height down by 2m, trimming any overhang to the rear.

? Trim back to fence line by 0.5m

? Reduce sides by 1m

Holm Oak Map ID#37

? Reduce hedge height down by 2m, trimming any overhang to the rear. leaving a formative dome shape for the reduction and level hedge for the reaming.

? Trim back to fence line by 0.5m

? Reduce sides by 1m

Site address: 28 Green Street Duxford Cambridgeshire CB22 4RG

Your client: Mr Gordon Lister

I have checked the above application received on 30 October 2023 and am currently unable to register it as a valid application as it does not meet the requirements detailed on our published validation checklist.

## What you need to do

The following item(s) need your attention:

0. Does not appear to clearly identify or specify all the tree works. Please provide the finished height on all works.

<https://www.scams.gov.uk/planning/natural-historic-and-built-environment/natural-environment/trees-hedgerows/invalid-tree-work-notifications-and-applications/#A7>

If you are providing revised or additional documents please can you email them to [planning@greatercambridgeplanning.org](mailto:planning@greatercambridgeplanning.org) quoting your planning reference number.

### **A decision on your application will be delayed**

Your application will not be registered or formally acknowledged until receipt of the above. Unfortunately this will inevitably delay determination of your client's application.

If the above has not been received before 15 November 2023 the documents may be returned to you and any fee paid refunded.

If you wish to discuss this request please contact me on the telephone number listed below.

Yours sincerely

Jan Ashley-Fenn  
Technical Support Officer

Email: [Planning@greatercambridgeplanning.org](mailto:Planning@greatercambridgeplanning.org)  
Direct dial: