

MR ANDY FIRTH  
c/o Mrs Gillian Shepley  
Ashleigh Signs  
Ashleigh House  
Beckbridge Road  
Normanton  
WF6 1TE

Town Hall  
The Parade  
Epsom  
Surrey  
KT18 5BY  
Main Number (01372) 732000  
[www.epsom-ewell.gov.uk](http://www.epsom-ewell.gov.uk)  
DX 30713 Epsom

Date 20 November 2023  
Our Ref 23/01311/LBA

Contact Technical Support  
Email [planningsupport@epsom-ewell.gov.uk](mailto:planningsupport@epsom-ewell.gov.uk)

Dear Sir/Madam,

**Town and Country Planning Act 1990 (As Amended)  
Planning (Listed Building and Conservation Areas) Act 1990  
Fever And Boutique, Units 5-8, Spread Eagle Walk  
Listed Building Consent: Replacement non-Illuminated panel with individual internally  
illuminated letters to existing curved framework**

Thank you for your planning application which was received on 1 November 2023. We have checked the application and have found that it is invalid. This means that we cannot currently accept it for registration. The following details must therefore be submitted for the application to be registered:

1 The application remains invalid as the outstanding items have not been addressed. For guidance, please find attached a sample plan indicating the extent of the red line. Please re-submit revised plans as follows: - The application requires the submission of a location plan, usually at a scale of 1:1250, which must identify sufficient roads and/or buildings on land adjoining the application site, to ensure that the exact location of the application site is clear. The application site should be edged clearly with a red line on the location plan and should include all land necessary to carry out the proposed development, which includes land required for access to the site from a public highway. The plan should also show the direction of North.

2 As all plans are required to be consistent, please re-submit a revised Site / Block Plan to mirror the amended Location Plan.

I would be grateful to receive these details by 11 December 2023. If I do not receive them by this date I will return the application to you.

Yours faithfully,

Technical Support