

PRE-REGISTRATION CHECK SHEET – TO BE COMPLETED BY DUTY OFFICER AS APPROPRIATE

Application Ref: 23/00698/DPP
 Pre-application Ref: _____ Online App
 Please change to a CL app – 20/11*

Related Enforcement Reference: _____ Retrospective Yes

App Type	App Type	Development Type
Detailed Planning (DPP) <input type="checkbox"/>	Works to Tree (WTT) <input type="checkbox"/>	Local <input checked="" type="checkbox"/>
Planning in Principle (PPP) <input type="checkbox"/>	Pre Consultation (PAC) <input type="checkbox"/>	Strategic <input type="checkbox"/>
Approved Matters (MSC) <input type="checkbox"/>	Prior Notification (PN) <input type="checkbox"/>	Major <input type="checkbox"/>
Listed Building (LBC) <input type="checkbox"/>	Amended Obligation (LA) <input type="checkbox"/>	Householder <input type="checkbox"/>
Conservation Area (CAC) <input type="checkbox"/>	Review of Mineral (ROMP) <input type="checkbox"/>	PA - Coal <input type="checkbox"/>
Advertisement (ADV) <input type="checkbox"/>	OTHER <input checked="" type="checkbox"/> (CL) S42	PA - Agriculture <input type="checkbox"/>

Development Code

Owner Notification (Email Technician if ticked)

<p>UPRN: 000120016730 (If NO UPRN – Admin to contact Technician)</p> <p>Site Address: <i>(Leave blank if no UPRN)</i> 1 MARYFIELD PLACE BONNYRIGG EH19 3BG</p>	<p>Description of Proposal: Removal of existing extension; erection of pergola; installation of rooflight and solar panels; and formation of window opening and patio (proposed development)</p>
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1. Is the application fee correct? ***CL app fee***
 2. Is a REFUND required?
 3. If a Schedule 3 is required has the fee been included?
 4. Are the plans adequate? (Location, Site, Elevations)
 5. Is the site boundary clearly defined?
 6. Are the certificates completed?
 7. If a S42 statement is required has it been submitted?
- Q8-12 are for NON Householder applications only**
8. Has a Coal Mining Risk Assessment been submitted?
 9. If a Design Statement is required has it been submitted?
 10. If a Design/Access Statement is required has it been submitted?
 11. For Major Applications has a PAR been submitted?
 12. Is PAR Acceptable?

YES	NO	Fee/Refund Amount	
	x	Fee:	£150
x		Refund:	£150_____
		Fee:	£ _____
	x		
x			
x			
YES	NO	NOT REQUIRED	

APPLICATION INCOMPLETE

Initials: **JM** Date: **07.11.2023**

VALIDATION DATE: 20.11.2023

Initials: **JM** Date: **20.11.2023**

For incomplete applications please note that this information will be transferred directly to the letter to the application/agent; so please ensure that it is specific and accurate.

Admin - If application submitted online please email the letter to the Duty Officer.

Reason for application being invalid:

- | | | |
|-------------------------------------|-------------------------------|--|
| <input type="checkbox"/> | Insufficient Fee | The correct fee for this application is £_____ and an additional sum of £ _____ is required. |
| <input type="checkbox"/> | Fee Required | The fee for this application is £_____. |
| <input type="checkbox"/> | Ownership Certificates | Please complete the enclosed ownership certificate. |
| <input checked="" type="checkbox"/> | Inadequate Plans | The following additional plans are required: |

- Proposed site plan required to confirm site coverage is met

Email received from agent 03/11 to confirm they would like to proceed with CL app - JM

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|--------------------------|--|--|
| <input type="checkbox"/> | Design Statement <i>(Validating officer to confirm which statement is required)</i> | |
| | The application is _____ | |
| | Please submit a Design/Design and Access Statement complying with Regulation 13 of the Town and Country Planning (Development Management Procedure) (Scotland) regulations 2008. | |

- | | | |
|--------------------------|-----------------------------|--|
| <input type="checkbox"/> | Section 42 Statement | Please confirm in writing that the application is being made under Section 42 of the Town and Country Planning (Scotland) Act 1997. |
| | | <i>(Section 42 applies to applications to develop land without complying with conditions attached to a previous planning permission; a statement confirming that the application is made under Section 42 is required for all applications that seek to remove or amend conditions attached to previous planning permissions.)</i> |

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|--------------------------|------------------------------------|---|
| <input type="checkbox"/> | Coal Mining Risk Assessment | Your application is within an identified Coal Risk Area and as such a Coal Mining Risk Assessment (CMRA) is required. |
|--------------------------|------------------------------------|---|

- | | | |
|--------------------------|--|--|
| <input type="checkbox"/> | Use this space for any other items: | |
|--------------------------|--|--|