



Construction Method Statement

Site name		
Site address		
Name of developer		
Planning application number/s		
Developer contact	Name:	
	E-mail:	
	Telephone:	
Site contact (e.g. site manager)	Name:	
	E-mail:	
	Telephone:	
Construction start date		
Construction end date		
Date of first occupation		
Site Working Hours	Weekdays	
	Saturdays	
	Sundays	
Will construction of the development be phased?		
If so, which phase does this statement relate to (a separate statement should be produced and submitted for each phase)?		
If so, briefly outline what the phasing strategy is		
Will there be a vehicular access/s into the site during construction?		
Will a temporary access/s be required during construction?		
Will a loading / unloading area be provided within the site during construction?		
Will a turning / manoeuvring area be provided for delivery vehicles within the site during construction?		
Will a banksman be provided to assist with loading / unloading and site access?		
If yes, how will the banksman operate?		
How will the site be secured / fenced during construction?		
Can all construction work take place within the site or will any part of the public highway (including footways) need to be temporarily closed (using hoardings)?		
If a hoarding in the highway is required, has a hoarding licence been obtained from the Highway Authority (Stockport Council)?		
Will scaffolding need to be placed on the public highway during construction?		

If scaffolding in the highway is required has a scaffolding permit been obtained?	
Will any signage (traffic management signage) be provided within the highway?	
Will temporary traffic signals need to be used on the highway at any time?	
If signage or temporary signals are to be provided, please provide details	
Has the Highway Authority approved the traffic management arrangements?	
Will skips need to be placed on the public highway?	
If yes, has a skip licence been obtained from the Highway Authority?	
Will a crane/s (tower crane or mobile) be required to construct the development?	
If yes, please provide details	
If a crane is required, has a crane oversailing licence been obtained from the Highway Authority?	
Will a mobile elevating work platform (e.g. a Cherry Picker, Hoist or Scissor Lift, or similar) be used within the highway during construction?	
If yes, please provide details	
If a mobile elevating work platform is required, has a licence been obtained from the Highway Authority?	
Will construction require the temporary closure of a bus stop or controlled crossing, temporary lane closures or other such highway closures?	
If yes, please provide details	
What is estimated parking demand during construction (e.g. what is the maximum number of contractors' cars / vans at any time expected to be?)	
How many parking spaces will be provided within the site during construction?	
Where will contractors park if they cannot park on site?	
What types of vehicles will deliver / collect materials / waste?	
Where will materials be stored?	
How many HGVs will visit the site each day (the maximum number)?	
Will deliveries be timed to avoid the AM and PM peak periods?	
Will deliveries be timed to avoid school start / finish times?	
Will deliveries be planned to avoid more than one HGV being at the site at any time?	
What route/s will HGVs use to travel to / from the site?	

Will a wheel-wash facility (e.g. a jet wash or a drive-through wheel wash) be provided within the site during construction?		
If so, what type of facility will be provided and where will it be located?		
Will all vehicles exiting the site be checked for mud / debris and washed before leaving the site if mud / debris are found?		
Will the road/s outside the site be regularly inspected for mud / debris that may have been come from the site?		
Will the road/s outside the site be swept / cleaned as soon as possible in the event that mud / debris from the site have been deposited on the road/s?		
Will any work need to be carried out on the public highway as part of the development (e.g. construction of a new access) or adjacent to it that may affect it (e.g. construction of a site boundary)?		
If so, has permission been obtained from the Highway Authority in respect to this work?		
Has a construction phase site layout plan been produced for each phase of construction (this should be attached to this method statement)		
What is the drawing number/s and title of the construction phase site layout plan?		
Is the development registered under the Considerate Constructors Scheme (or similar)?		
If so, please provide details		
Method statement author		
Contact details (Tel / E-mail)		
Date of method statement		

Are the following documents attached?

Construction phase site layout plan	
Traffic Management plan	
Other drawings (please state)	

Notes:

- 1) This template method statement can be used to provide details of how a development is to be constructed for the majority of small-medium size developments. For larger or more complex developments, however, a more detailed statement may be required. Where a more detailed statement is to be produced, this template should be completed and a copy of it included as an appendix to the main document.
- 2) This method statement is intended to be used to outline how construction will be managed so as to minimise the impact of construction activities on the local highway network and ensure the site can be safely accessed and serviced. A separate method statement which outlines how the development will be constructed so as to minimise its environmental impact (normally referred to as a Construction Environmental Management Plan (CEMP)), may also be required.

- 3) If the development is to be phased and there are differences in how the development is to be constructed during each phase, a separate Construction Management Statement must be produced and submitted for each phase.
- 4) A construction phase site layout plan for each phase of development must be submitted with each method statement. This should show how the site will be accessed, pedestrian and vehicular access routes within the site, on-site parking facilities, loading / unloading areas, material storage areas, site cabins / welfare facilities, the location of any tower cranes, the location of any mobile crane working areas, the positioning of site fences / hoardings and associated gates, the location of wheel wash facilities and the location of any signs.
- 5) If traffic management signage or other traffic management is required to be provided, a Traffic Management Plan must also be submitted (this should have regard to Safety at Street Works and Road Works - A Code of Practice (2013)).
- 6) Developers / contractors must note that permission is required from the Highway Authority to erect hoardings and scaffolding and place skips and signage within the public highway, to close any part of the public highway, to operate cranes or mobile elevating work platforms within the public highway or over-sail a highway with a crane. All relevant licences / permits must be obtained prior to carrying out these activities.
- 7) Developers / contractors must note that permission is required from the Highway Authority to carry out any work within the public highway, such as the formation of a temporary or permanent access. Such permission must be obtained prior to any work on the public highway being carried out. A separate construction method statement may be required for such works.
- 8) If advice is required in respect to any aspect of completing a Construction Method Statement, the developer / contractor should contact the Highways Team within Development Management (0161 474 4905/6).