



Site Induction Checklist

Site:

Sheet No:

Please follow this form when inducting staff to site.

Site Rules		Wring Group H&S Policy	
Wring Group BMS ISO9001/14001/45001		Unexpected material inc. Asbestos	
Considerate Contractors		Electricity	
Welfare Facilities		Gas	
Workforce Parking		Sewage	
Accident Reporting / Near Miss / Breakages		Water	
First Aid Facilities & First Aiders		Ladders	
Fire Precautions		Hot Works	
Fire Procedure, Emergency Exits, Alarm (include muster points)		Working at Height	
Personal Protective Equipment		Vehicle Movements	
Health and Safety Plan		Site Security / Visitors	
Method Statement		COSSH / Data Sheets	
Risk Assessment		Permits to Work	
Fragile surfaces (Roofs etc if applicable)		Drugs and alcohol policy	
Significant Site Risks		Smoking	
Environmental Issues and Targets		UV	

Staff Inducted to Site					
Name	Company	Date	Name	Company	Date



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The Company Safety Policy is always available for inspection. If in doubt, ask.