



Your ref:	1 West Halkin Street - Condit...	Please reply to:	Rayhan Ali
Our ref:	23/07524/ADLBC	Tel No:	07866033247
		Fee Queries:	0207 641 6500;
		Email:	planningreception@westminster.gov.uk;
Mr Jonathan Gray Grays Surveying Services Ltd 27 Upper Weybourne Lane Farnham GU9 9DG United Kingdom		Incomplete Applications Town Planning & Building Control City of Westminster PO Box 732 Redhill, RH1 9FL	
		9 November 2023	

Dear Sir / Madam

TOWN AND COUNTRY PLANNING ACT 1990
 PLANNING (LISTED BUILDINGS AND CONSERVATION AREAS) ACT 1990

Address: 1 West Halkin Street, London, SW1X 8JJ,

Proposal: Details of the Photographic method statement relating to repairs of ceilings, cornices, skirtings and floorboards. Detailed drawings showing the following alteration to the scheme. Pursuant to Condition 4 and 7 of Listed Building consent dated 27 September 2023(RN: 23/03593/LBC)

Thank you for your application received on 30 October 2023. I am writing to inform you that your application is incomplete for the following reason(s):

- 1 Details in relation to part d of Condition 4 need to be provided. You will need to provide details of the floor-fixed furniture which will house the internal air conditioning cassettes. Otherwise please confirm that you want to discharge only part of Condition 4 (a, b, c, and f) and details in relation to part d will be discharged later?
- 2 Please note that in relation to Condition 7-part b, details of downlighting, speakers and other inset ceiling fixed equipment are not acceptable in any original ceilings and should be avoided entirely at principal (i.e., ground and first) floor levels. The RCP drawings of the ground and first floor levels need revising to omit downlighting at these levels. We also need typical sections showing relationship of new ceilings with existing historic ceilings/structure.
- 3 Please note that in relation to Condition 7-part c, we need typical sections showing

relationship of new floor finishes with existing historic floorboards/structure, including showing the build-up required for what appears to be underfloor heating? Please also confirm where underfloor heating is shown as proposed in consented plans as we cannot see that we have approved this under approved plan nos. in consent 23/03593/LBC. If underfloor heating was not approved, please omit that element from the drawings, you will need to apply for a separate listed building consent.

4 *Please collate all requested information in a single submission and send to planningreception@westminster.gov.uk. Sending your documents individually will not speed up the process. Please do not upload to the planning portal as this causes duplication and may delay the processing of your application. Thank you.*

Please forward this information to the above email address by **7 December 2023**. Please do not forward the requested information separately, as your application will only be progressed when ALL requested information has been received. Please send revised/new information to the email address, not via the planning portal.

The description of development may have been changed to better reflect the proposed works, if you do not agree that this accurately reflects your proposals, please provide an amended description of development when you respond to the above.

If we do not receive this information within four weeks of this notification we shall take no further action on your application. If you require longer than four weeks to submit the revised information, please contact us.

If you'd like to make a payment, please call: 020 7641 6500, or for general enquiries call 020 7641 6000. **Please note, for queries relating to this case, please refer to the officer dealing with your case: details at top of the letter.**

Yours faithfully

Rayhan Ali

Rayhan Ali

Note - Please read our Privacy Notice online <https://www.westminster.gov.uk/privacy-notice-planning>

