



Your ref:	30 Old Burlington Street	Please reply to:	Mr Gregor Gault
Our ref:	23/08071/FULL	Tel No:	
		Fee Queries:	0207 641 6500;
		Email:	planningreception@westminster.gov.uk;
Mr Ben Gibbs Gerald Eve 6 Mortimer Street London W1T 3JJ United Kingdom		Incomplete Applications Town Planning & Building Control City of Westminster PO Box 732 Redhill, RH1 9FL	
		28 November 2023	

Dear Sir / Madam

TOWN AND COUNTRY PLANNING ACT 1990
 PLANNING (LISTED BUILDINGS & CONSERVATION AREAS) ACT 1990

Address: 30 Old Burlington Street, London, W1S 3AP,

Proposal: Variation of conditions 1 and 4 of planning permission dated 16 March 2022 (RN: 21/03561/FULL) for installation of an extract duct at roof level in connection with potential restaurant use at unit 30 and alterations to ground floor frontage on Old Burlington Street to provide a new double door and remove a second set of doors and replace with a window to unit 30; NAMELY, to allow a revised flue design.

Thank you for your application received on 21 November 2023. I am writing to inform you that your application is incomplete for the following reason(s):

- 1 The application form states this application wishes to vary conditions 1 and 6, however the cover letter states conditions 1 and 4 - please clarify which conditions are to be varied.
- 0 *Please collate all requested information in a single submission and send to planningreception@westminster.gov.uk. Sending your documents individually will not speed up the process. Please do not upload to the planning portal as this causes duplication and may delay the processing of your application. Thank you.*

Please forward this information to the above email address by **26 December 2023**. Please

do not forward the requested information separately, as your application will only be progressed when ALL requested information has been received. Please send revised/new information to the email address, not via the planning portal.

The description of development may have been changed to better reflect the proposed works, if you do not agree that this accurately reflects your proposals, please provide an amended description of development when you respond to the above.

If we do not receive this information within four weeks of this notification we shall take no further action on your application. If you require longer than four weeks to submit the revised information, please contact us.

If you'd like to make a payment, please call: 020 7641 6500, or for general enquiries call 020 7641 6000. **Please note, for queries relating to this case, please refer to the officer dealing with your case: details at top of the letter.**

Yours faithfully

Mr Gregor Gault

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