

**From:** [Gillian Lewis](#)  
**To:** [Jan Ashley-Fenn](#)  
**Subject:** RE: Tree works application 23/1311/TTCA  
**Date:** 29 November 2023 12:24:28  
**Attachments:** [Meridan House.PNG](#)

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Afternoon Jan

I have marked the building we occupy along with the run of the car park where the trees are. The car park bottom left is adjacent to our neighbour, whose trees over hang. The ones to the right are on our property.

Hope this makes sense but if you need anything further please do not hesitate to contact me.

Regards  
Gill

**Gillian Lewis**  
Head of Facilities and Admin  
**Stratagem IPM Limited**  
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**From:** Jan Ashley-Fenn <[Jan.Ashley-Fenn@greatercambridgeplanning.org](mailto:Jan.Ashley-Fenn@greatercambridgeplanning.org)>  
**Sent:** 29 November 2023 11:00  
**To:** Gillian Lewis <[Gillian.Lewis@stratagemipm.co.uk](mailto:Gillian.Lewis@stratagemipm.co.uk)>  
**Subject:** RE: Tree works application 23/1311/TTCA

Good morning Gillian

Thank you for the additional information. Nearly there!! The plans supplied are not terribly clear, I've attached a clearer plan for you to annotate and return to me please.

Regards,

**Jan Ashley-Fenn** | Technical Support



**GREATER CAMBRIDGE**  
SHARED PLANNING

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My working days are Monday, Tuesday and Wednesday.

Find answers to [trees and hedgerow](#) questions on the councils website and use the

[mapping system](#) to search for TPO's and conservation areas.

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**From:** Gillian Lewis <[Gillian.Lewis@stratagemipm.co.uk](mailto:Gillian.Lewis@stratagemipm.co.uk)>  
**Sent:** 28 November 2023 08:57  
**To:** Jan Ashley-Fenn <[Jan.Ashley-Fenn@greatercambridgeplanning.org](mailto:Jan.Ashley-Fenn@greatercambridgeplanning.org)>  
**Subject:** RE: Tree works application 23/1311/TTCA

Morning Jan

Our contractor has come back and is recommending 4m on all the trees we have identified as needing crown lifting.

If you need anything further please do not hesitate to contact me.

Regards  
Gill

**Gillian Lewis**  
Head of Facilities and Admin  
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**From:** Jan Ashley-Fenn <[Jan.Ashley-Fenn@greatercambridgeplanning.org](mailto:Jan.Ashley-Fenn@greatercambridgeplanning.org)>  
**Sent:** 27 November 2023 09:40  
**To:** Gillian Lewis <[Gillian.Lewis@stratagemipm.co.uk](mailto:Gillian.Lewis@stratagemipm.co.uk)>  
**Subject:** RE: Tree works application 23/1311/TTCA

Hello – yes please.  
Regards,

**Jan Ashley-Fenn** | Technical Support



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**From:** Gillian Lewis <[Gillian.Lewis@stratagemipm.co.uk](mailto:Gillian.Lewis@stratagemipm.co.uk)>  
**Sent:** 27 November 2023 09:39  
**To:** Jan Ashley-Fenn <[Jan.Ashley-Fenn@greatercambridgeplanning.org](mailto:Jan.Ashley-Fenn@greatercambridgeplanning.org)>  
**Subject:** RE: Tree works application 23/1311/TTCA

Morning Jan,

I will speak with the contractor and ask him to supply the information to me.

Do I email the information across to you?

Regards  
Gill

**Gillian Lewis**  
Head of Facilities and Admin  
**Stratagem IPM Limited**  
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**From:** Jan Ashley-Fenn <[Jan.Ashley-Fenn@greatercambridgeplanning.org](mailto:Jan.Ashley-Fenn@greatercambridgeplanning.org)>  
**Sent:** 27 November 2023 09:31  
**To:** Gillian Lewis <[Gillian.Lewis@stratagemipm.co.uk](mailto:Gillian.Lewis@stratagemipm.co.uk)>  
**Subject:** Tree works application 23/1311/TTCA

Good morning Gilliam

Thank you for the additional information and photos, these have all been added to the application. However, we will need to know the extent of the Crown lift required measured from ground level on all the trees requiring this type of work. We will need this outstanding information in order to be able to validate this application.

Regards,

**Jan Ashley-Fenn** | Technical Support



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