



## FOR OFFICE USE ONLY

Application No.

Receipt No.

Fee Received

Date Received

Application for a Lawful Development Certificate for a Proposed Use or Development

Town and Country Planning Act 1990 (as amended)

**Publication of applications on planning authority websites**

Please note that the information provided on this application form and in supporting documents may be published on the Authority's website. If you require any further clarification, please contact the Authority's planning department.

**Site Location**

**Disclaimer:** We can only make recommendations based on the answers given in the questions.

If you cannot provide a postcode, the description of site location must be completed. Please provide the most accurate site description you can, to help locate the site - for example "field to the North of the Post Office".

Number

Suffix

Property Name

Address Line 1

Address Line 2

Address Line 3

Town/city

Postcode

Description of site location must be completed if postcode is not known:

Easting (x)

Northing (y)

Description

## Applicant Details

### Name/Company

Title

Miss

First name

Tereza

Surname

Bravencova

Company Name

Bolt Services UK Limited

### Address

Address line 1

Fearnley Mill

Address line 2

Bolt Office 303, Dean Clough

Address line 3

Third floor

Town/City

Halifax

County

Country

United Kingdom

Postcode

HX3 5WP

Are you an agent acting on behalf of the applicant?

Yes

No

### Contact Details

Primary number

\*\*\*\*\* REDACTED \*\*\*\*\*

Secondary number

Fax number

Email address

## Description of Proposal

Does the proposal consist of, or include, the carrying out of building or other operations?

- Yes  
 No

Does the proposal consist of, or include, a change of use of the land or building(s)?

- Yes  
 No

Has the proposal been started?

- Yes  
 No

## Grounds for Application

### Information about the existing use(s)

Please explain why you consider the existing or last use of the land is lawful, or why you consider that any existing buildings, which it is proposed to alter or extend are lawful

Bolt intends to apply for a Certificate of Lawful Usage with the use class E(g)(i) as evidence of our office to present to Calderdale council as part of a requirement for a private hire operators licence. We are a technology based 'app only' platform connecting passengers to drivers to complete their journeys.

The way we operate is simple; the customer downloads and connects a payment method to the app to gain access to it. Drivers also similarly download the Bolt driver app, and submit all the relevant documents needed. Bolt conducts due diligence on the driver by validating the documents provided, before activating and allowing the driver on our platform to ensure we remain compliant with our licence. Once a passenger requests a trip, the system will allocate the trip to a nearby driver. Once the journey is completed, the customers' bank card is charged, and the driver is paid electronically. The end to end process is completed digitally, requiring no physical presence unlike in a traditional operating centre.

Our location for this application will serve the purpose of E(g)(i) as it will be used for administrative purposes and provide access to Bolt's driver, vehicle and booking records, which are held digitally. It's important to highlight that there will be no passenger-driver interactions held here, nor will there be any cars on site waiting, or private hire vehicles registered to this address. The premises will not be accessible by the public, and Bolt expects less than one visitor per month between the hours of 9am-5pm. Therefore on this basis, the application seeks permission for use class E(g)(i). There will be no works occurring here.

Please list the supporting documentary evidence (such as a planning permission) which accompanies this application

- Location plan provided as part of the application
- Floor plan highlighting the office Bolt occupies

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Select the use class that relates to the existing or last use.

E - Commercial, Business and Service

**Information about the proposed use(s)**

Select the use class that relates to the proposed use.

E - Commercial, Business and Service

Is the proposed operation or use

- Permanent
- Temporary

Why do you consider that a Lawful Development Certificate should be granted for this proposal?

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## Site Visit

Can the site be seen from a public road, public footpath, bridleway or other public land?

Yes

No

If the planning authority needs to make an appointment to carry out a site visit, whom should they contact?

The agent

The applicant

Other person

## Pre-application Advice

Has assistance or prior advice been sought from the local authority about this application?

Yes

No

## Authority Employee/Member

With respect to the Authority, is the applicant and/or agent one of the following:

(a) a member of staff

(b) an elected member

(c) related to a member of staff

(d) related to an elected member

It is an important principle of decision-making that the process is open and transparent.

For the purposes of this question, "related to" means related, by birth or otherwise, closely enough that a fair-minded and informed observer, having considered the facts, would conclude that there was bias on the part of the decision-maker in the Local Planning Authority.

Do any of the above statements apply?

Yes

No

## Interest in the Land

Please state the applicant's interest in the land

Owner

Lessee

Occupier

Other

If Lessee or Occupier, please give details of the owner and state whether they have been informed in writing of this application

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## Declaration

I/We hereby apply for Lawful development: Proposed use as described in the questions answered, details provided, and the accompanying plans/drawings and additional information.

I/We confirm that, to the best of my/our knowledge, any facts stated are true and accurate and any opinions given are the genuine opinions of the person(s) giving them.

I/We also accept that, in accordance with the Planning Portal's terms and conditions:

- Once submitted, this information will be made available to the Local Planning Authority and, once validated by them, be published as part of a public register and on the authority's website;
- Our system will automatically generate and send you emails in regard to the submission of this application.

I / We agree to the outlined declaration

Signed

Saiful Islam

Date

09/11/2023