

Application for Planning Permission.
Town and Country Planning Act 1990

Please complete using block capitals and black ink.

1. Applicant Name and Address

Title: First name:
Last name:
Company (optional):
Unit: House number: House suffix:
House name:
Address 1:
Address 2:
Address 3:
Town:
County:
Country:
Postcode:

2. Agent Name and Address

Title: First name:
Last name:
Company (optional):
Unit: House number: House suffix:
House name:
Address 1:
Address 2:
Address 3:
Town:
County:
Country:
Postcode:

3. Description of the Proposal

Please describe the proposed development, including any change of use:

detached annex

Has the building, work or change of use already started?

Yes

No

If Yes, please state the date when building, work or use were started (DD/MM/YYYY):

(date must be pre-application submission)

Has the building, work or change of use been completed?

Yes

No

If Yes, please state the date when the building, work or change of use was completed (DD/MM/YYYY):

(date must be pre-application submission)

Reference no. of permission in principle being relied on (technical details consent applications only):

For applications made on or after 1 August 2021, is the proposal for public service infrastructure development (within the meaning of article 2 of S.I. 2015/595 as amended by article 3 of S.I. 746/2021)?

Yes

No

4. Site Address Details

Please provide the full postal address of the application site.

| | | | |
|---|--------------------|---------------|--|
| Unit: | House number: 1 | House suffix: | |
| House name: | Sunnyside Cottages | | |
| Address 1: | Violetshane | | |
| Address 2: | | | |
| Address 3: | | | |
| Town: | Furneux Pelham | | |
| County: | Herts | | |
| Postcode (optional): | | | |
| Description of location or a grid reference. (must be completed if postcode is not known): | | | |
| Easting: | | Northing: | |
| Description: | | | |
| | | | |

5. Pre-application Advice

Has assistance or prior advice been sought from the local authority about this application? Yes No

If Yes, please complete the following information about the advice you were given. (This will help the authority to deal with this application more efficiently).

Please tick if the full contact details are not known, and then complete as much as possible:

Officer name:

Reference:

Date (DD/MM/YYYY):
(must be pre-application submission)

Details of pre-application advice received?

6. Pedestrian and Vehicle Access, Roads and Rights of Way

Is a new or altered vehicle access proposed to or from the public highway? Yes No

Is a new or altered pedestrian access proposed to or from the public highway? Yes No

Are there any new public roads to be provided within the site? Yes No

Are there any new public rights of way to be provided within or adjacent to the site? Yes No

Do the proposals require any diversions /extinguishments and/or creation of rights of way? Yes No

If you answered Yes to any of the above questions, please show details on your plans/drawings and state the reference of the plan(s)/drawings(s)

7. Waste Storage and Collection

Do the plans incorporate areas to store and aid the collection of waste? Yes No

If Yes, please provide details:

Have arrangements been made for the separate storage and collection of recyclable waste? Yes No

If Yes, please provide details:

8. Authority Employee / Member

It is an important principle of decision-making that the process is open and transparent. For the purposes of this question, "related to" means related, by birth or otherwise, closely enough that a fair-minded and informed observer, having considered the facts, would conclude that there was bias on the part of the decision-maker in the local planning authority

With respect to the Authority, I am: (a) a member of staff
(b) an elected member
(c) related to a member of staff
(d) related to an elected member

Do any of these statements apply to you
and/or agent?

Yes

No

If Yes, please provide details of the name, role, and how you are related to them

9. Materials

If applicable, please state what materials are to be used externally. Include type, colour and name for each material:

| | Existing (where applicable) | Proposed | Not applicable | Don't Know |
|---|--------------------------------|----------------|-------------------------------------|--------------------------|
| Walls | | Cedral | <input type="checkbox"/> | <input type="checkbox"/> |
| Roof | | natural slates | <input type="checkbox"/> | <input type="checkbox"/> |
| Windows | | timber | <input type="checkbox"/> | <input type="checkbox"/> |
| Doors | | timber | <input type="checkbox"/> | <input type="checkbox"/> |
| Boundary treatments (e.g. fences, walls) | | | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| Vehicle access and hard-standing | | | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| Lighting | | | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| Others (please specify) | | | <input checked="" type="checkbox"/> | <input type="checkbox"/> |

Are you supplying additional information on submitted plan(s)/drawing(s)/design and access statement?

Yes

No

If Yes, please state references for the plan(s)/drawing(s)/design and access statement:

dra. 33/23

10. Vehicle Parking

Please provide information on the existing and proposed number of on-site parking spaces:

| Type of Vehicle | Total Existing | Total proposed (including spaces retained) | Difference in spaces |
|--|----------------|--|----------------------|
| Cars | 2 | 3 | + 1 |
| Light goods vehicles/ public carrier vehicles | | | |
| Motorcycles | | | |
| Disability spaces | | | |
| Cycle spaces | | | |
| Other (e.g. Bus) | | | |

Development: Non-residential Floorspace

involve the loss, gain or change of use of non-residential floorspace? Yes No

answered Yes to the question above please add details in the following table:

| Use of use | Not applicable | Existing gross internal floorspace (square metres) | Gross internal floorspace to be lost by change of use or demolition (square metres) | Total gross internal floorspace proposed (including change of use)(square metres) | Net additional gross internal floorspace following development (square metres) |
|-------------------------------------|--------------------------|--|---|---|--|
| shops | <input type="checkbox"/> | | | | |
| retail area: | <input type="checkbox"/> | | | | |
| financial and professional services | <input type="checkbox"/> | | | | |
| restaurants and cafes | <input type="checkbox"/> | | | | |
| establishments | <input type="checkbox"/> | | | | |
| fast takeaways | <input type="checkbox"/> | | | | |
| (other than A2) | <input type="checkbox"/> | | | | |
| research and development | <input type="checkbox"/> | | | | |
| industrial | <input type="checkbox"/> | | | | |
| light industrial | <input type="checkbox"/> | | | | |
| warehouse or distribution | <input type="checkbox"/> | | | | |
| offices and halls of residence | <input type="checkbox"/> | | | | |
| educational institutions | <input type="checkbox"/> | | | | |
| residential institutions | <input type="checkbox"/> | | | | |
| recreation and leisure | <input type="checkbox"/> | | | | |
| | <input type="checkbox"/> | | | | |
| | <input type="checkbox"/> | | | | |
| Total | | | | | |

hotels, residential institutions and hostels, please additionally indicate the loss or gain of rooms

| Not applicable | Existing rooms to be lost by change of use or demolition | Total rooms proposed (including changes of use) | Net additional rooms |
|--------------------------|--|---|----------------------|
| <input type="checkbox"/> | | | |
| <input type="checkbox"/> | | | |
| <input type="checkbox"/> | | | |
| <input type="checkbox"/> | | | |

provide the following information regarding employees:

| | Full-time | Part-time | Total full-time equivalent |
|-----------|-----------|-----------|----------------------------|
| employees | | | |
| employees | | | |

provide the following information regarding hours of opening for each non-residential use proposed:

| | Monday to Friday | Saturday | Sunday and Bank Holidays | Not known |
|--|------------------|----------|--------------------------|-----------|
| | | | | |
| | | | | |

to the
ones 2 and 3 and
your local
is necessary.)
Yes No

ment to consider
Yes No

existing watercourse
and/lake

Yes No

contamination
Yes No

Yes No

Yes No

means of disposal
Yes No

22. Industrial or Commercial Processes and Machinery

Please describe the activities and processes which would be carried out on the site and the end products including plant, ventilation or air conditioning. Please include the type of machinery which may be installed on site:

Is the proposal a waste management development? Yes No

If the answer is Yes, please complete the following table:

| | Not applicable | The total capacity of the void in cubic metres, including engineering surcharge and making no allowance for cover or restoration material (or tonnes if solid waste or litres if liquid waste) | Maximum annual operational throughput in tonnes (or litres if liquid waste) |
|--|--------------------------|--|---|
| Inert landfill | <input type="checkbox"/> | | |
| Non-hazardous landfill | <input type="checkbox"/> | | |
| Hazardous landfill | <input type="checkbox"/> | | |
| Energy from waste incineration | <input type="checkbox"/> | | |
| Other incineration | <input type="checkbox"/> | | |
| Landfill gas generation plant | <input type="checkbox"/> | | |
| Pyrolysis/gasification | <input type="checkbox"/> | | |
| Metal recycling site | <input type="checkbox"/> | | |
| Transfer stations | <input type="checkbox"/> | | |
| Material recovery/recycling facilities (MRFs) | <input type="checkbox"/> | | |
| Household civic amenity sites | <input type="checkbox"/> | | |
| Open windrow composting | <input type="checkbox"/> | | |
| In-vessel composting | <input type="checkbox"/> | | |
| Anaerobic digestion | <input type="checkbox"/> | | |
| Any combined mechanical, biological and/or thermal treatment (MBT) | <input type="checkbox"/> | | |
| Sewage treatment works | <input type="checkbox"/> | | |
| Other treatment | <input type="checkbox"/> | | |
| Recycling facilities construction, demolition and excavation waste | <input type="checkbox"/> | | |
| Storage of waste | <input type="checkbox"/> | | |
| Other waste management | <input type="checkbox"/> | | |
| Other developments | <input type="checkbox"/> | | |

Please provide the maximum annual operational throughput of the following waste streams:

| | |
|---|--|
| Municipal | |
| Construction, demolition and excavation | |
| Commercial and industrial | |
| Hazardous | |

If this is a landfill application you will need to provide further information before your application can be determined. Your waste planning authority should make clear what information it requires on its website.

23. Hazardous Substances

Does the proposal involve the use or storage of any of the following materials in the quantities stated below? Yes No Not applicable

If Yes, please provide the amount of each substance that is involved:

| | | | | | |
|------------------------|----------------------|-------------------------------|----------------------|------------------------------|----------------------|
| Acrylonitrile (tonnes) | <input type="text"/> | Ethylene oxide (tonnes) | <input type="text"/> | Phosgene (tonnes) | <input type="text"/> |
| Ammonia (tonnes) | <input type="text"/> | Hydrogen cyanide (tonnes) | <input type="text"/> | Sulphur dioxide (tonnes) | <input type="text"/> |
| Bromine (tonnes) | <input type="text"/> | Liquid oxygen (tonnes) | <input type="text"/> | Flour (tonnes) | <input type="text"/> |
| Chlorine (tonnes) | <input type="text"/> | Liquid petroleum gas (tonnes) | <input type="text"/> | Refined white sugar (tonnes) | <input type="text"/> |

Other:

Other:

26. Declaration

I/we hereby apply for planning permission/consent as described in this form and the accompanying plans/drawings and additional information. I/we confirm that, to the best of my/our knowledge, any facts stated are true and accurate and any opinions given are the genuine opinions of the person(s) giving them.

Signed - Applicant:

[Redacted Signature]

[Redacted Name]

Date (DD/MM/YYYY):

18/11/23

(date cannot be pre-application)

27. Applicant Contact Details

Telephone numbers

Country code: National number: Extension number:

[Redacted National Number]

Country code: Mobile number (optional):

Country code: Fax number (optional):

Email address (optional):

28. Agent Contact Details

Telephone numbers

Country code: National number: Extension number:

[Redacted National Number]

Country code: Mobile number (optional):

Country code: Fax number (optional):

Email address (optional):

29. Site Visit

Can the site be seen from a public road, public footpath, bridleway or other public land? Yes No

If the planning authority needs to make an appointment to carry out a site visit, whom should they contact? (Please select only one) Agent Applicant Other (if different from the agent/applicant's details)

If Other has been selected, please provide:

Contact name: Mr. Baye

Telephone number:

Email address:

24. Ownership Certificates and Agricultural Land Declaration

One Certificate A, B, C, or D, must be completed with this application form
CERTIFICATE OF OWNERSHIP - CERTIFICATE A

I certify/The applicant certifies that on the day 21 days before the date of this application nobody except myself/ the applicant was the owner* of any part of the land or building to which the application relates, and that none of the land to which the application relates is, or is part of, an agricultural holding**

NOTE: You should sign Certificate B, C or D, as appropriate, if you are the sole owner of the land or building to which the application relates but the land is, or is part of, an agricultural holding.

* "owner" is a person with a freehold interest or leasehold interest with at least 7 years left to run.

** "agricultural holding" has the meaning given by reference to the definition of "agricultural tenant" in section 65(8) of the Act.

Signed - Applicant:



Date (DD/MM/YYYY):

CERTIFICATE OF OWNERSHIP - CERTIFICATE B

I certify/ The applicant certifies that I have/the applicant has given the requisite notice to everyone else (as listed below) who, on the day 21 days before the date of this application, was the owner* and/or agricultural tenant** of any part of the land or building to which this application relates.

* "owner" is a person with a freehold interest or leasehold interest with at least 7 years left to run.

** "agricultural tenant" has the meaning given in section 65(8) of the Town and Country Planning Act 1990

| Name of Owner / Agricultural Tenant | Address | Date Notice Served |
|-------------------------------------|---------|--------------------|
| | | |
| | | |
| | | |
| | | |
| | | |

Signed - Applicant:

Or signed - Agent:

Date (DD/MM/YYYY):

24. Ownership Certificates and Agricultural Land Declaration (continued)

CERTIFICATE OF OWNERSHIP - CERTIFICATE C

I certify/ The applicant certifies that:

- Neither Certificate A or B can be issued for this application
- All reasonable steps have been taken to find out the names and addresses of the other owners* and/or agricultural tenants** of the land or building, or of a part of it, but I have/ the applicant has been unable to do so.

* "owner" is a person with a freehold interest or leasehold interest with at least 7 years left to run.
 ** "agricultural tenant" has the meaning given in section 65(8) of the Town and Country Planning Act 1990

The steps taken were:

| Name of Owner / Agricultural Tenant | Address | Date Notice Served |
|-------------------------------------|---------|--------------------|
| | | |
| | | |
| | | |
| | | |
| | | |

Notice of the application has been published in the following newspaper (circulating in the area where the land is situated):

On the following date (which must not be earlier than 21 days before the date of the application):

Signed - Applicant:

Or signed - Agent:

Date (DD/MM/YYYY):

CERTIFICATE OF OWNERSHIP - CERTIFICATE D

I certify/ The applicant certifies that:

- Certificate A cannot be issued for this application
- All reasonable steps have been taken to find out the names and addresses of everyone else who, on the day 21 days before the date of this application, was the owner* and/or agricultural tenant** of any part of the land to which this application relates, but I have/ the applicant has been unable to do so.

* "owner" is a person with a freehold interest or leasehold interest with at least 7 years left to run.
 ** "agricultural tenant" has the meaning given in section 65(8) of the Town and Country Planning Act 1990

The steps taken were:

Notice of the application has been published in the following newspaper (circulating in the area where the land is situated):

On the following date (which must not be earlier than 21 days before the date of the application):

Signed - Applicant:

Or signed - Agent:

Date (DD/MM/YYYY):

25. Planning Application Requirements - Checklist

Please read the following checklist to make sure you have sent all the information in support of your proposal. Failure to submit all information required will result in your application being deemed invalid. It will not be considered valid until all information required by the Local Planning Authority has been submitted.

- The original and 3 copies of a completed and dated application form:
- The original and 3 copies of the plan which identifies the land to which the application relates drawn to an identified scale and showing the direction of North:
- The original and 3 copies of other plans and drawings or information necessary to describe the

- The correct fee:
- The original and 3 copies of a design and access statement, if required (see help text and guidance notes for details):
- The original and 3 copies of a fire statement, if required (for applications made on or after 1 August 2021)
- The original and 3 copies of the completed dated Ownership