



Householder Application for Planning Permission for works or extension to a dwelling; Listed Building Consent for alterations, extension or demolition of a listed building

Town and Country Planning Act 1990 (as amended); Planning (Listed Buildings and Conservation Areas Act) 1990 (as amended)

**Publication of applications on planning authority websites**

Please note that the information provided on this application form and in supporting documents may be published on the Authority's website. If you require any further clarification, please contact the Authority's planning department.

## Site Location

**Disclaimer:** We can only make recommendations based on the answers given in the questions.

If you cannot provide a postcode, the description of site location must be completed. Please provide the most accurate site description you can, to help locate the site - for example "field to the North of the Post Office".

Number

Suffix

Property Name

Address Line 1

Address Line 2

Address Line 3

Town/city

Postcode

Description of site location must be completed if postcode is not known:

Easting (x)

Northing (y)

Description

## Applicant Details

### Name/Company

Title

First name

Surname

Company Name

### Address

Address line 1

Address line 2

Address line 3

Town/City

County

Country

Postcode

Are you an agent acting on behalf of the applicant?

Yes

No

## Contact Details

Primary number

\*\*\*\* REDACTED \*\*\*\*

Secondary number

Fax number

Email address

\*\*\*\* REDACTED \*\*\*\*

## Agent Details

Name/Company

Title

Mr

First name

Christopher

Surname

Betts

Company Name

C B Architecture

## Address

Address line 1

The Studio

Address line 2

Address line 3

Town/City

47 Colchester Road

County

Country

United Kingdom

Postcode

CO6 3JQ

## Contact Details

Primary number

\*\*\*\*\* REDACTED \*\*\*\*\*

Secondary number

Fax number

Email address

\*\*\*\*\* REDACTED \*\*\*\*\*

## Description of Proposed Works

Please describe the proposed works

Proposed garden room extension, reinstatement of a garage, installation of rooflights, and internal alterations.

Has the work already been started without consent?

Yes

No

## Listed Building Grading

What is the grading of the listed building (as stated in the list of Buildings of Special Architectural or Historical Interest)?

Don't know

Grade I

Grade II\*

Grade II

Is it an ecclesiastical building?

Don't know

Yes

No

## Immunity from Listing

Has a Certificate of Immunity from Listing been sought in respect of this building?

Yes

No

## Demolition of Listed Building

## Demolition of Listed Building

Does the proposal include the partial or total demolition of a listed building?

- Yes  
 No

## Listed Building Alterations

Do the proposed works include alterations to a listed building?

- Yes  
 No

**If Yes, do the proposed works include**

a) works to the interior of the building?

- Yes  
 No

b) works to the exterior of the building?

- Yes  
 No

c) works to any structure or object fixed to the property (or buildings within its curtilage) internally or externally?

- Yes  
 No

d) stripping out of any internal wall, ceiling or floor finishes (e.g. plaster, floorboards)?

- Yes  
 No

If the answer to any of these questions is Yes, please provide plans, drawings and photographs sufficient to identify the location, extent and character of the items to be removed. Also include the proposal for their replacement, including any new means of structural support, and state references for the plan(s)/drawing(s).

Drawings: 2022-92-01\_Existing Site Plan, 2022-92-02\_Existing Ground Floor Plan, 2022-92-03\_Existing First Floor Plan, 2022-92-04\_Existing Second Floor Plan, 2022-92-05\_Existing Roof Plan, 2022-92-06\_Existing SE and NW Elevations, 2022-92-07\_Existing SW and NE Elevations, 2022-92-08\_Proposed Site Plan, 2022-92-09\_Proposed Ground Floor Plan, 2022-92-10\_Proposed First Floor Plan, 2022-92-11\_Proposed Second Floor Plan, 2022-92-12\_Proposed Roof Plan, 2022-92-13\_Proposed SE and NW Elevations, 2022-92-14\_Proposed SW and NE Elevations.

Design & Access Statement: Hawthorns, D&A.

## Materials

Does the proposed development require any materials to be used?

- Yes  
 No

Please provide a description of existing and proposed materials and finishes to be used (including type, colour and name for each material) demolition excluded

**Type:**

External walls

**Existing materials and finishes:**

Fair-faced brickwork, black timber cladding and render.

**Proposed materials and finishes:**

Fair-faced brickwork, to garden room extension.

**Type:**

Roof covering

**Existing materials and finishes:**

Clay plain tiles.

**Proposed materials and finishes:**

Sarnafil (or similar) to flat roof.

**Type:**

Windows

**Existing materials and finishes:**

Painted timber and glass.

**Proposed materials and finishes:**

Powder-coated aluminium and glass.

**Type:**

External doors

**Existing materials and finishes:**

Painted timber.

**Proposed materials and finishes:**

Powder-coated aluminium and glass.

**Type:**

Internal walls

**Existing materials and finishes:**

Modern studwork & plasterboard, and plaster & lath.

**Proposed materials and finishes:**

Modern studwork & plasterboard.

**Type:**

Rainwater goods

**Existing materials and finishes:**

Black plastic.

**Proposed materials and finishes:**

Black plastic.

**Type:**

Floors

**Existing materials and finishes:**

Timber boards and solid concrete.

**Proposed materials and finishes:**

Timber boards and solid concrete.

Are you supplying additional information on submitted plans, drawings or a design and access statement?

Yes

No

If Yes, please state references for the plans, drawings and/or design and access statement

Drawings: 2022-92-01\_Existing Site Plan, 2022-92-02\_Existing Ground Floor Plan, 2022-92-03\_Existing First Floor Plan, 2022-92-04\_Existing Second Floor Plan, 2022-92-05\_Existing Roof Plan, 2022-92-06\_Existing SE and NW Elevations, 2022-92-07\_Existing SW and NE Elevations, 2022-92-08\_Proposed Site Plan, 2022-92-09\_Proposed Ground Floor Plan, 2022-92-10\_Proposed First Floor Plan, 2022-92-11\_Proposed Second Floor Plan, 2022-92-12\_Proposed Roof Plan, 2022-92-13\_Proposed SE and NW Elevations, 2022-92-14\_Proposed SW and NE Elevations.

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## Pedestrian and Vehicle Access, Roads and Rights of Way

Is a new or altered vehicle access proposed to or from the public highway?

Yes

No

Is a new or altered pedestrian access proposed to or from the public highway?

Yes

No

Do the proposals require any diversions, extinguishment and/or creation of public rights of way?

Yes

No

## Parking

Will the proposed works affect existing car parking arrangements?

Yes

No

## Trees and Hedges

Are there any trees or hedges on the property or on adjoining properties which are within falling distance of the proposed development?

Yes

No

Will any trees or hedges need to be removed or pruned in order to carry out your proposal?

Yes

No

## Site Visit

Can the site be seen from a public road, public footpath, bridleway or other public land?

Yes

No

If the planning authority needs to make an appointment to carry out a site visit, whom should they contact?

The agent

The applicant

Other person

## Pre-application Advice

Has assistance or prior advice been sought from the local authority about this application?

Yes

No

**If Yes, please complete the following information about the advice you were given (this will help the authority to deal with this application more efficiently):**

Officer name:

Title

First Name

Surname

Reference

Date (must be pre-application submission)

Details of the pre-application advice received



## Authority Employee/Member

With respect to the Authority, is the applicant and/or agent one of the following:

- (a) a member of staff
- (b) an elected member
- (c) related to a member of staff
- (d) related to an elected member

It is an important principle of decision-making that the process is open and transparent.

For the purposes of this question, "related to" means related, by birth or otherwise, closely enough that a fair-minded and informed observer, having considered the facts, would conclude that there was bias on the part of the decision-maker in the Local Planning Authority.

Do any of the above statements apply?

- Yes
- No

## Ownership Certificates and Agricultural Land Declaration

### Certificates under Article 14 - Town and Country Planning (Development Management Procedure) (England) Order 2015 & Regulation 6 - Planning (Listed Buildings and Conservation Areas) Regulations 1990

Please answer the following questions to determine which Certificate of Ownership you need to complete: A, B, C or D.

Is the applicant the sole owner of **all** the land to which this application relates; **and** has the applicant been the sole owner for more than 21 days?

- Yes
- No

Is any of the land to which the application relates part of an Agricultural Holding?

- Yes
- No

### Certificate Of Ownership - Certificate A

I certify/The applicant certifies that on the day 21 days before the date of this application nobody except myself/the applicant was the owner\* of any part of the land or building to which the application relates, and that none of the land to which the application relates is, or is part of, an agricultural holding\*\*

\* 'owner' is a person with a freehold interest or leasehold interest with at least 7 years left to run.

\*\* 'agricultural holding' has the meaning given by reference to the definition of 'agricultural tenant' in section 65(8) of the Act.

**NOTE: You should sign Certificate B, C or D, as appropriate, if you are the sole owner of the land or building to which the application relates but the land is, or is part of, an agricultural holding.**

Person Role

- The Applicant
- The Agent

Title

First Name

Surname

Declaration Date

24/11/2023

Declaration made

## Declaration

I/We hereby apply for Householder planning & listed building consent as described in the questions answered, details provided, and the accompanying plans/drawings and additional information.

I/We confirm that, to the best of my/our knowledge, any facts stated are true and accurate and any opinions given are the genuine opinions of the person(s) giving them.

I/We also accept that, in accordance with the Planning Portal's terms and conditions:

- Once submitted, this information will be made available to the Local Planning Authority and, once validated by them, be published as part of a public register and on the authority's website;
- Our system will automatically generate and send you emails in regard to the submission of this application.

I / We agree to the outlined declaration

Signed

[Redacted Signature]

Date

2023/11/24