

Our ref: Nelson House

Goldvale House
27-41 Church Street West
Woking, Surrey GU21 6DH

T +44 1297 34656

Date: 14 August 2023

Mr Martin Lee
Martin S. Lee Associates Ltd.
14 Southwoods, Yeovil.
Somerset BA20 2QG

Re Nelson House, Coombe Lane, Axminster EX13 5AX

Dear Martin

Your client has asked me to detail the historical occupancy at the above property when RPS Energy Limited owned and occupied the property until its sale in November 2022.

I am a Senior Project Coordinator with RPS Energy and worked in the Axminster office from November 2010 until the office was closed. The office space totals around 3000 square feet with 9 offices. Peak occupancy was between 2010 to 2012 when the total number of staff was in the region of 16 full time, with another 3 persons visiting the office on occasion. This included management, accounting staff, front office staff and project managers. I have included a map outlining the general distribution of staff between offices. Additional visitors would 'hot desk' in various locations.

Immediately prior to COVID19 staff numbers had reduced to 5 members of staff. Three were resident within the Axminster catchment area, one travelled from Taunton, and another from Crewkerne. When the office closed in November 2022, we only had three staff assigned to the office, all were local to Axminster.

The facility was visited around twice per month by a variety of staff and customers from residences outside of the area.

I hope this is sufficient for your requirements as to the historical occupancy.

Yours sincerely,
for RPS Energy Ltd



Adam Raison
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