

**Application for Tree Works: Works to Trees Subject to a Tree Preservation Order (TPO) and/or
 Notification of Proposed Works to Trees in a Conservation Area
 Town and Country Planning Act 1990 (as amended)**

Publication of applications on planning authority websites
 Please note that the information provided on this application form and in supporting documents may be published on the Authority's website. If you
 require any further clarification, please contact the Authority's planning department.

Tree Location

Please provide the address of the site where the tree(s) stands (full address if possible)

Number

Suffix

Property Name

Address Line 1

Address Line 2

Address Line 3

Town/city

Postcode

Description of site location must be completed if postcode is not known:

Easting (x)
 Northing (y)

If the location is unclear or there is not a full postal address, describe as clearly as possible where it is

(for example, 'Land to rear of 12 to 18 High Street' or 'Woodland adjoining Elm Road')

Applicant Details	
Name/Company	
Title	Ms
First name	Becki
Surname	Pollard
Company Name	Kingston Property Services
Address	
Address line 1	Beaminster Way
Address line 2	
Address line 3	Kingston Park
Town/City	Newcastle Upon Tyne
County	
Country	
Postcode	NE3 2ER
Are you an agent acting on behalf of the applicant?	<input checked="" type="radio"/> Yes <input type="radio"/> No
Contact Details	
Primary number	

DH7 6TX

Postcode

United Kingdom

Country

County

Wilton Gilbert

Town/City

Langley Park Industrial Estate

Address line 3

Unit 3

Address line 2

Olivers Tree Services

Address line 1

Address

Olivers Tree Services Ltd

Company Name

Olivers Tree Services Ltd

Surname

-

First name

Mr

Title

Name/Company

Agent Details

Email address

Fax number

If Yes, please provide the reference numbers of plans, documents, professional reports, photographs etc in support of your application

- No
- Yes

Are you providing additional information in support of your application (e.g. an additional schedule of work for the question 'Identification of Tree(s) and Description of Works')?

It would also be helpful if you provided details of any advice given on site by an LPA officer.

A sketch plan is also advised when notifying the LPA of works to trees in a conservation area ([see guidance notes](#)).

Applying for works to trees covered by a Tree Preservation Order.

A sketch plan clearly showing the position of trees listed in the question 'Identification of Tree(s) and Description of Works' MUST be provided when

Documents and plans (for any tree)

- No
- Yes

Are you wishing to carry out works to tree(s) in a conservation area?

- No
- Yes

Alleged damage to property - e.g. subsidence or damage to drains or drives.

- No
- Yes

Condition of the tree(s) - e.g. it is diseased or you have fears that it might break or fall

If so, your application MUST be accompanied by the necessary evidence to support your proposals ([see guidance notes for further details](#)).

Please indicate whether the reasons for carrying out the proposed works include any of the following.

- No
- Yes

Do you know the Tree Preservation Order reference number(s)?

- No
- Yes

Are you seeking consent for works to tree(s) subject to a Tree Preservation Order?

that will need to be supplied in order for the Local Planning Authority to determine the application.

Based on the type of work proposed and the location and protected status of the trees involved, there are various details and supporting information

What Are You Applying For?

Email address

Fax number

Secondary number

Primary number

Contact Details

Yes
 No

Is the applicant the owner of the tree(s)?

Tree Ownership

If it is impossible to identify the tree(s) accurately on the plan (e.g. because they are part of a woodland or group of trees), please identify their approximate location on the plan and provide details of how the tree(s) are marked on site (e.g. high visibility tape, tree tags, paint, etc); trees must not be marked by scarring or cutting into the bark.

- indicate the main features of the site where the tree(s) stand and its surroundings; in particular, you should:
 - mark and name surrounding roads
 - sketch in buildings, including adjoining properties
 - add house numbers or names
- mark the position of the tree(s) to which you want to carry out work and identify them by the number shown in the Tree Preservation Order where possible; if you use a different number, please make sure that this can be matched with your description of the tree(s)
- if there are many trees on the site, make clear which tree(s) are included in this application by:
 - marking all trees on the plan, but only numbering those to which you want to carry out work
 - showing the approximate distance between the application tree(s) and buildings
 - adding other relevant features on the site (e.g. greenhouse, paths)

Your plan needs to show the precise location of the tree(s) in relation to nearby property/roads/boundaries. It should, therefore:

Sketch plan requirements

- e.g. Oak (T3) – Whole crown reduction to 12m above ground level, to provide sufficient clearance to property.
 - Reasons for the work; and where trees are being felled
 - Proposals for planting replacement trees (including quantity, species, position and size) or reasons for not wanting to replant.
- Where trees are protected by a Tree Preservation Order you must also provide:

- Tree species
- The number used on the sketch plan; and
- A description of the proposed works.

Please provide the following information:

Where trees are protected by a Tree Preservation Order, please number them as shown in the First Schedule to the Tree Preservation Order where this is available. You should use the same numbering on your sketch plan (see below for sketch plan requirements).

You might find it useful to contact an arborist (tree surgeon) for help with defining appropriate work.

Please refer to GGE for scope of works requested

The trees are identified on the location plan and are situated in public open spaces around the estate

Please identify the tree(s) and provide a full and clear specification of the works you want to carry out

Identification of Tree(s) and Description of Works

Please refer to GGE for scope of works requested

The trees are identified on the location plan and are situated in public open spaces around the estate

Authority Employee/Member

With respect to the Authority, is the applicant and/or agent one of the following:

- (a) a member of staff
- (b) an elected member
- (c) related to a member of staff
- (d) related to an elected member

It is an important principle of decision-making that the process is open and transparent.

For the purposes of this question, "related to" means related, by birth or otherwise, closely enough that a fair-minded and informed observer, having considered the facts, would conclude that there was bias on the part of the decision-maker in the Local Planning Authority.

Do any of the above statements apply?

Yes

No

Declaration

I/We hereby apply for Tree works: Trees in conservation areas/subject to TPOs as described in the questions answered, details provided, and the accompanying plans/drawings and additional information.
I/We confirm that, to the best of my/our knowledge, any facts stated are true and accurate and any opinions given are the genuine opinions of the person(s) giving them.
I/We also accept that, in accordance with the Planning Portal's terms and conditions:
- Once submitted, this information will be made available to the Local Planning Authority and, once validated by them, be published as part of a public register and on the authority's website;
- Our system will automatically generate and send you emails in regard to the submission of this application.

I / We agree to the outlined declaration

Signed

- Olivers Tree Services Ltd

Date

2023/12/04

Amendments Summary

NO CHANGES MADE