



County Hall  
Beverley  
East Riding of Yorkshire  
HU17 9BA

Application for Listed Building Consent for alterations, extension or demolition of a listed building  
Planning (Listed Buildings and Conservation Areas Act) 1990 (as amended)

**Publication of applications on planning authority websites**

Please note that the information provided on this application form and in supporting documents may be published on the Authority's website. If you require any further clarification, please contact the Authority's planning department.

**Site Location**

**Disclaimer:** We can only make recommendations based on the answers given in the questions.

If you cannot provide a postcode, the description of site location must be completed. Please provide the most accurate site description you can, to help locate the site - for example "field to the North of the Post Office".

Number

Suffix

Property Name

Address Line 1

Address Line 2

Address Line 3

Town/city

Postcode

Description of site location must be completed if postcode is not known:

Easting (x)	Northing (y)
<input type="text" value="508415"/>	<input type="text" value="472459"/>

Description

## Applicant Details

### Name/Company

Title

Mr

First name

John

Surname

Roberts

Company Name

### Address

Address line 1

Mere Farm

Address line 2

Hunmanby Road

Address line 3

Town/City

Burton Fleming

County

Country

United Kingdom

Postcode

YO25 3PT

Are you an agent acting on behalf of the applicant?

Yes

No

### Contact Details

Primary number

\*\*\*\*\* REDACTED \*\*\*\*\*

Secondary number

\*\*\*\*\* REDACTED \*\*\*\*\*

Fax number

Email address

\*\*\*\*\* REDACTED \*\*\*\*\*

## Description of Proposed Works

Please describe the proposals to alter, extend or demolish the listed building(s)

Alteration to existing gate on drive.  
Secure a gate pillar to the house  
Installation of two ground floor single glazed timber windows to replace existing UPVC double glazed windows  
Remove existing wall mounted external light

Has the development or work already been started without consent?

Yes

No

If Yes, please state when the development or work was started (date must be pre-application submission)

23/05/2022

Has the development or work already been completed without consent?

Yes

No

## Listed Building Grading

What is the grading of the listed building (as stated in the list of Buildings of Special Architectural or Historical Interest)?

Don't know

Grade I

Grade II\*

Grade II

Is it an ecclesiastical building?

Don't know

Yes

No

## Demolition of Listed Building

Does the proposal include the partial or total demolition of a listed building?

Yes

No

Related Proposals

## Related Proposals

Are there any current applications, previous proposals or demolitions for the site?

- Yes  
 No

## Immunity from Listing

Has a Certificate of Immunity from Listing been sought in respect of this building?

- Yes  
 No

## Listed Building Alterations

Do the proposed works include alterations to a listed building?

- Yes  
 No

**If Yes, do the proposed works include**

a) works to the interior of the building?

- Yes  
 No

b) works to the exterior of the building?

- Yes  
 No

c) works to any structure or object fixed to the property (or buildings within its curtilage) internally or externally?

- Yes  
 No

d) stripping out of any internal wall, ceiling or floor finishes (e.g. plaster, floorboards)?

- Yes  
 No

If the answer to any of these questions is Yes, please provide plans, drawings and photographs sufficient to identify the location, extent and character of the items to be removed. Also include the proposal for their replacement, including any new means of structural support, and state references for the plan(s)/drawing(s).

Remove the existing 5 bar gate (existinggate.jpg) and fit a 1.65m high gate of simple, rectangular construction, painted in Linseed Oil paint in a heritage green to match the house windows as discussed. Photo attached of Mere Farm gate from early 20th century (20cgate.jpg).  
Replace uPVC double glazed window simulating 2 x 6 pane sashes with wooden, single glazed 2 x 6 pane sash window of period construction with similar glazing bars and construction to the original windows on the front (west) elevation, i.e. rebated glazing bars and puttied glass.  
Replace uPVC double glazed window simulating 1 x 6 pane sash window and 1 x 3 pane sash window with wooden, single glazed 1 x 6 pane sash window and 1 x 3 pane sash window (as above specification)  
Remove white colour, external light to the side (north) elevation

## Materials

Does the proposed development require any materials to be used?

- Yes  
 No

Please provide a description of existing and proposed materials and finishes to be used (including type, colour and name for each material) demolition excluded

**Type:**

Boundary treatments (e.g. fences, walls)

**Existing materials and finishes:**

Untreated wood and metal

**Proposed materials and finishes:**

Wood, painted in Linseed oil paint in heritage green colour to match front windows and metal fittings

**Type:**

Windows

**Existing materials and finishes:**

uPVC double glazed, unpainted

**Proposed materials and finishes:**

Solid wood, single glazed, painted in heritage colour, matching the front of house

**Type:**

Lighting

**Existing materials and finishes:**

White painted aluminium

**Proposed materials and finishes:**

n/a

Are you supplying additional information on submitted plans, drawings or a design and access statement?

Yes

No

If Yes, please state references for the plans, drawings and/or design and access statement

newgatedrawing.jpg

Existing gate: IMG\_3669.jpg

Early 20th century gate: IMG\_3424.PNG

Existing uPVC windows: IMG\_3671.jpg and IMG\_3672.jpg

Proposed wooden windows: IMG\_3673.jpg and IMG\_3674.jpg

## Neighbour and Community Consultation

Have you consulted your neighbours or the local community about the proposal?

Yes

No

## Site Visit

Can the site be seen from a public road, public footpath, bridleway or other public land?

Yes

No

If the planning authority needs to make an appointment to carry out a site visit, whom should they contact?

- The agent
- The applicant
- Other person

## Pre-application Advice

Has assistance or prior advice been sought from the local authority about this application?

- Yes
- No

**If Yes, please complete the following information about the advice you were given (this will help the authority to deal with this application more efficiently):**

Officer name:

Title

\*\*\*\*\* REDACTED \*\*\*\*\*

First Name

\*\*\*\*\* REDACTED \*\*\*\*\*

Surname

\*\*\*\*\* REDACTED \*\*\*\*\*

Reference

23/00492/LBOLD

Date (must be pre-application submission)

14/06/2023

Details of the pre-application advice received

The new gate to be under 1.8m, flat top with the gate painted in a less start finish with permission granted for the gates to be attached to the house and Planning Permission obtained for the gate.  
The uPVC windows to the side elevation (North) to be removed and timber windows installed  
The white colour light to the side elevation (North) to be removed

## Authority Employee/Member

**With respect to the Authority, is the applicant and/or agent one of the following:**

- (a) a member of staff**
- (b) an elected member**
- (c) related to a member of staff**
- (d) related to an elected member**

It is an important principle of decision-making that the process is open and transparent.

For the purposes of this question, "related to" means related, by birth or otherwise, closely enough that a fair-minded and informed observer, having considered the facts, would conclude that there was bias on the part of the decision-maker in the Local Planning Authority.

Do any of the above statements apply?

Yes

No

## Ownership Certificates

### Certificates under Regulation 6 - Planning (Listed Buildings and Conservation Areas) Regulations 1990

Please answer the following questions to determine which Certificate of Ownership you need to complete: A, B, C or D.

Is the applicant the sole owner of **all** the land to which this application relates; **and** has the applicant been the sole owner for more than 21 days?

Yes

No

If No, can you give appropriate notice to all the other owners?

Yes

No

### Certificate Of Ownership - Certificate B

I certify/The applicant certifies that I have/the applicant has given the requisite notice to everyone else (as listed below) who, on the day 21 days before the date of this application, was the owner (owner is a person with a freehold interest or leasehold interest with at least 7 years left to run) of any part of the land or building to which this application relates.

Owner

**Name of Owner:**

\*\*\*\*\* REDACTED \*\*\*\*\*

**House name:**

Mere Farm

**Number:**

**Suffix:**

**Address line 1:**

Hunmanby Road

**Address Line 2:**

**Town/City:**

Burton Fleming

**Postcode:**

YO25 3PT

**Date notice served (DD/MM/YYYY):**

09/07/2023

**Person Family Name:**

Person Role

The Applicant

The Agent

Title

Mr

First Name

John

Surname

Roberts

Declaration Date

23/07/2023

Declaration made

## Declaration

I / We hereby apply for Listed building consent as described in this form and accompanying plans/drawings and additional information. I / We confirm that, to the best of my/our knowledge, any facts stated are true and accurate and any opinions given are the genuine options of the persons giving them. I / We also accept that: Once submitted, this information will be transmitted to the Local Planning Authority and, once validated by them, be made available as part of a public register and on the authority's website; our system will automatically generate and send you emails in regard to the submission of this application.

I / We agree to the outlined declaration

Signed

John Roberts

Date

23/07/2023