

5th April 2004

Parsonage Farm  
Parsonage Lane  
Albury  
WARE  
Herts  
SG11 2HU

Dear [REDACTED]

**GENERAL WORKS TO YOUR PROPERTY**

As you are aware the original estimate and your instructions regarding the work has varied somewhat so in order to try and explain the costs we make the following attempt:

**BATHROOM SUITE**

*1650.00* £ 2,856.28 ✓

**FRENCH DOORS**

worked out as per estimate 4272

£ 2,000.00 ✓

**GROOM'S COTTAGE**

worked out a little better than we thought therefore we have included the tiles:

£ 1,620.00 ✓

**RUBBISH**

clearing the yard including tip fees:

£ 400.00 ✓

**CLOSE BOARDED FENCING**

take down, de-nail & repair  
break through concrete  
dig all holes  
supply & fix:  
new posts & old posts  
re-fit all the panelling  
Labour & materials:

£ 2,310.00

continued

continued

2.

**MAIN BATHROOM**

stripping the walls

carting the spoil

creating new framework for the walls

insulate

plasterboard

ply as appropriate

supply & fit:

new window

carry out:

plumbing

electrics

completely tile ceiling to floor

appreciating the wierd and wonderful shape of the room

Labour,materials & tip fees:

£ 6,303.00

1 2 240

Therefore please find enclosed an appropriate invoice which we trust will make sense and meet with your approval.

Thank you.

Yours sincerely,

pp G S BRAY  
BRAY CONSTRUCTION CO.LTD  
Enc:

*Handwritten signature and date*