



CHEL TENHAM
BOROUGH COUNCIL

Built Environment Cheltenham Borough Council
Municipal offices, Promenade, Cheltenham, GL50 9SA

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Householder Application for Planning Permission for works or extension to a dwelling

Town and Country Planning Act 1990 (as amended)

Publication of applications on planning authority websites

Please note that the information provided on this application form and in supporting documents may be published on the Authority's website. If you require any further clarification, please contact the Authority's planning department.

Site Location

Disclaimer: We can only make recommendations based on the answers given in the questions.

If you cannot provide a postcode, the description of site location must be completed. Please provide the most accurate site description you can, to help locate the site - for example "field to the North of the Post Office".

Number

Suffix

Property Name

Address Line 1

Address Line 2

Address Line 3

Town/city

Postcode

Description of site location must be completed if postcode is not known:

Easting (x) Northing (y)

Description

Terraced house

Applicant Details

Name/Company

Title

Mr

First name

Kim

Surname

Hawkins

Company Name

Address

Address line 1

5 Lyefield Road East

Address line 2

Charlton Kings

Address line 3

Charlton Kings

Town/City

Cheltenham

County

Gloucestershire

Country

England

Postcode

GL53 8BA

Are you an agent acting on behalf of the applicant?

Yes

No

Contact Details

Primary number

**** REDACTED ****

Secondary number

Fax number

Email address

**** REDACTED ****

Description of Proposed Works

Please describe the proposed works

1. Existing approved single storey rear extension (previously granted under 21/00660/FUL) to be extended by 0.7m.
2. Proposed detached single storey home office/gym.

Has the work already been started without consent?

- Yes
 No

Materials

Does the proposed development require any materials to be used externally?

- Yes
 No

Please provide a description of existing and proposed materials and finishes to be used externally (including type, colour and name for each material)

Type:

Roof

Existing materials and finishes:

House extension - Grey slate tiles with Velux windows Office/gym - None at present

Proposed materials and finishes:

House extension - Grey rubber roof (flat roof so can't use tiles) tiles with Velux window - as close as possible to existing Office/gym - Grey rubber roof (flat roof so can't use tiles)

Type:

Windows

Existing materials and finishes:

House extension - white upvc Velux ceiling windows Office/gym - none at present

Proposed materials and finishes:

House extension - grey aluminium garden facing window Office/gym - none

Type:

Doors

Existing materials and finishes:

House extension - Aluminium bi-fold doors Office/gym - None at present

Proposed materials and finishes:

House extension - Single aluminium door Office/gym - Re-using same bi-fold doors from existing building

Type:

Boundary treatments (e.g. fences, walls)

Existing materials and finishes:

House extension - wooden fence panels Office/gym - wooden fence panels

Proposed materials and finishes:

House extension - wooden fence panels Office/gym - wooden fence panels

Type:

Vehicle access and hard standing

Existing materials and finishes:

n/a

Proposed materials and finishes:

n/a

Type:

Lighting

Existing materials and finishes:

House extension - small single external porch light Office/gym - none at present

Proposed materials and finishes:

House extension - small single external porch light Office/gym - small single external porch light

Type:

Walls

Existing materials and finishes:

House extension - rendered and painted Office/gym - none at present

Proposed materials and finishes:

House extension - rendered and painted Office/gym - timber

Are you supplying additional information on submitted plans, drawings or a design and access statement?

- Yes
 No

If Yes, please state references for the plans, drawings and/or design and access statement

LRE 2-1 Location Plan
LRE 2-2 Site Plans
LRE 2-3 Transverse sections
LRE 2-4 Extension - Elevations 1
LRE 2-5 Extension - Elevations 2
LRE 2-6 Office - Elevations

Trees and Hedges

Are there any trees or hedges on the property or on adjoining properties which are within falling distance of the proposed development?

- Yes
 No

Will any trees or hedges need to be removed or pruned in order to carry out your proposal?

- Yes
 No

Pedestrian and Vehicle Access, Roads and Rights of Way

Is a new or altered vehicle access proposed to or from the public highway?

- Yes
 No

Is a new or altered pedestrian access proposed to or from the public highway?

- Yes
 No

Do the proposals require any diversions, extinguishment and/or creation of public rights of way?

- Yes
 No

Parking

Will the proposed works affect existing car parking arrangements?

- Yes
 No

Site Visit

Can the site be seen from a public road, public footpath, bridleway or other public land?

- Yes
 No

If the planning authority needs to make an appointment to carry out a site visit, whom should they contact?

- The agent
- The applicant
- Other person

Pre-application Advice

Has assistance or prior advice been sought from the local authority about this application?

- Yes
- No

If Yes, please complete the following information about the advice you were given (this will help the authority to deal with this application more efficiently):

Officer name:

Title

***** REDACTED *****

First Name

***** REDACTED *****

Surname

***** REDACTED *****

Reference

21/00660/FUL

Date (must be pre-application submission)

28/06/2021

Details of the pre-application advice received

The rear extension has already received full planning under reference 21/00660/FUL

Authority Employee/Member

With respect to the Authority, is the applicant and/or agent one of the following:

- (a) a member of staff**
- (b) an elected member**
- (c) related to a member of staff**
- (d) related to an elected member**

It is an important principle of decision-making that the process is open and transparent.

For the purposes of this question, "related to" means related, by birth or otherwise, closely enough that a fair-minded and informed observer, having considered the facts, would conclude that there was bias on the part of the decision-maker in the Local Planning Authority.

Do any of the above statements apply?

- Yes
- No

Ownership Certificates and Agricultural Land Declaration

Certificates under Article 14 - Town and Country Planning (Development Management Procedure) (England) Order 2015 (as amended)

Please answer the following questions to determine which Certificate of Ownership you need to complete: A, B, C or D.

Is the applicant the sole owner of all the land to which this application relates; and has the applicant been the sole owner for more than 21 days?

- Yes
 No

Is any of the land to which the application relates part of an Agricultural Holding?

- Yes
 No

Certificate Of Ownership - Certificate A

I certify/The applicant certifies that on the day 21 days before the date of this application nobody except myself/ the applicant was the owner* of any part of the land or building to which the application relates, and that none of the land to which the application relates is, or is part of, an agricultural holding**

* "owner" is a person with a freehold interest or leasehold interest with at least 7 years left to run.

** "agricultural holding" has the meaning given by reference to the definition of "agricultural tenant" in section 65(8) of the Act.

NOTE: You should sign Certificate B, C or D, as appropriate, if you are the sole owner of the land or building to which the application relates but the land is, or is part of, an agricultural holding.

Person Role

- The Applicant
 The Agent

Title

Mr

First Name

Kim

Surname

Hawkins

Declaration Date

01/12/2023

Declaration made

Declaration

I/We hereby apply for Householder planning permission as described in the questions answered, details provided, and the accompanying plans/drawings and additional information.

I/We confirm that, to the best of my/our knowledge, any facts stated are true and accurate and any opinions given are the genuine opinions of the person(s) giving them.

I/We also accept that, in accordance with the Planning Portal's terms and conditions:

- Once submitted, this information will be made available to the Local Planning Authority and, once validated by them, be published as part of a public register and on the authority's website;
- Our system will automatically generate and send you emails in regard to the submission of this application.

I / We agree to the outlined declaration

Signed

Kim Hawkins

Date

2023/12/01