



Your ref:	45 Hamilton Terrace	Please reply to:	North Planning Team
Our ref:	23/07841/FULL	Tel No:	07866036268
		Fee Queries:	0207 641 6500;
		Email:	planningreception@westminster.gov.uk;
Socrates Miltiadou Miltiadou Cook Mitzman Architects Llp 3rd Floor 10-12 Emerald Street London WC1N 3QA		Incomplete Applications Town Planning & Building Control City of Westminster PO Box 732 Redhill, RH1 9FL	
		11 December 2023	

Dear Sir / Madam

TOWN AND COUNTRY PLANNING ACT 1990
 PLANNING (LISTED BUILDINGS & CONSERVATION AREAS) ACT 1990

Address: 45 Hamilton Terrace, London, NW8 9RG,

Proposal: Reconstruction of the existing hipped roof and to a traditional mansard roof including refurbishment of existing loft space and stairs leading up to.

Thank you for your recent response to our email dated 20 November 2023 requesting further information in respect of your application received on 10 November 2023. Regretfully I am writing to inform you that your application is still incomplete for the following reason(s):

- 1 You need to submit an application for listed building consent. More information on listed building consent and the relevant forms can be found on the Council's website: www.westminster.gov.uk/planning-building-and-environmental-regulations/planning-applications/application-types-and-checklist/listed-building-consent.

INFORMATIVE

In addition to a Design and Access Statement, a Heritage Statement will also be required detailing the proposed works in terms of the effect on the historic and architectural interest of the building. For guidance, please refer to our website for details of what should be included in this statement: www.westminster.gov.uk/planning-building-and-environmental-regulations/planning-applications/design-and-access-statements.

Please forward this information to the above email address by
8 January 2024.

If we do not receive this information within four weeks of this notification we shall take no further action on your application. If you require longer than four weeks to submit the revised information, please contact us.

If you'd like to make a payment, please call: 020 7641 6500, or for general enquiries call: 020 7641 6000. **Please note, for queries relating to this case, please refer to the officer dealing with your case: details at top of the letter.**

Yours faithfully

North Planning Team

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Note - Please read our Privacy Notice online <https://www.westminster.gov.uk/privacy-notice-planning>