



East Suffolk Council,
Planning Applications,
Riverside,
4 Canning Road,
Lowestoft,
Suffolk,
NR33 0EQ.

12th December 2023

Dear Sir/Madam,

Single Storey Oak Framed Garden Room Extension to Rear and Incorporation of French Doors Into Existing Dormer Window to Side at 5 Melton Hamlet, Lower Street, Ufford, Woodbridge

Please find enclosed a householder planning application for the above proposed development. The application includes the following documents/plans:

- Completed planning application forms;
- Completed ownership and agricultural holding certificates;
- Red Lined Location Plan at 1:1250 (drg. 90624/01);
- Proposed Block Plan at 1:500 (drg. 90624/02);
- Existing Ground Floor Plan, Roof Plan & Elevations at 1:100 (drg. 90624/03);
- Proposed Ground Floor Plan, Roof Plan & Elevations at 1:100 (drg. 90624/04);
- Combined Design & Access Statement and Heritage Statement;
- Completed CIL Form 1: Additional Information.

The application fee of £258 will be paid directly via the Planning Portal.

I trust you have sufficient information to be able to register and validate this application. However please do not hesitate to contact me if there is any further information you require.

Yours faithfully,

Jonathan Stackhouse BSc(hons), MA, MRTPI
Head of Planning for Prime Oak.

Manufacturers of Quality
TRADITIONAL OAK FRAMED BUILDINGS

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