



GUILD FORD
B O R O U G H

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Guildford Borough Council
Millmead House, Millmead
Guildford, Surrey
GU2 4BB

Householder Application for Planning Permission for works or extension to a dwelling

Town and Country Planning Act 1990 (as amended)

Publication of applications on planning authority websites

Please note that the information provided on this application form and in supporting documents may be published on the Authority's website. If you require any further clarification, please contact the Authority's planning department.

Site Location

Disclaimer: We can only make recommendations based on the answers given in the questions.

If you cannot provide a postcode, the description of site location must be completed. Please provide the most accurate site description you can, to help locate the site - for example "field to the North of the Post Office".

Number

Suffix

Property Name

Address Line 1

Address Line 2

Address Line 3

Town/city

Postcode

Description of site location must be completed if postcode is not known:

Easting (x)

Northing (y)

Description

Applicant Details

Name/Company

Title

Mr & Mrs

First name

M

Surname

Pollard

Company Name

Address

Address line 1

3 Cranmore Cottages

Address line 2

Cranmore Lane

Address line 3

Town/City

West Horsley

County

Surrey

Country

Postcode

KT24 6BS

Are you an agent acting on behalf of the applicant?

- ☒ Yes
☐ No

Contact Details

Primary number

***** REDACTED *****

Secondary number

Fax number

Email address

Agent Details

Name/Company

Title

First name

Surname

Company Name

Address

Address line 1

Address line 2

Address line 3

Town/City

County

Country

Postcode

Contact Details

Primary number

***** REDACTED *****

Secondary number

***** REDACTED *****

Fax number

Email address

***** REDACTED *****

Description of Proposed Works

Please describe the proposed works

Proposed two-storey (hipped roof) extension to the side of the existing semi-detached dwelling

Has the work already been started without consent?

- ☐ Yes
- ☒ No

Materials

Does the proposed development require any materials to be used externally?

- ☒ Yes
- ☐ No

Please provide a description of existing and proposed materials and finishes to be used externally (including type, colour and name for each material)

Type:

Walls

Existing materials and finishes:

The existing semi-detached dwelling walls are finished off externally with facing brickwork at ground floor level and tile-hung walls at first floor level.

Proposed materials and finishes:

The proposed two-storey side extension walls are to be finished off with materials to match existing.

Type:

Roof

Existing materials and finishes:

The existing semi-detached dwelling roof is finished off plain red clay tiles, bonnet style hip tiles and half round ridge tiles.

Proposed materials and finishes:

The proposed two-storey side extension roof is to be finished off with materials to match existing.

Type:

Windows

Existing materials and finishes:

The existing semi-detached dwelling is fitted with white double glazed Upvc windows.

Proposed materials and finishes:

The proposed two-storey side extension is to be fitted with windows to match existing.

Type:

Doors

Existing materials and finishes:

The existing semi-detached dwelling is fitted with a combination of timber and double glazed Upvc doors.

Proposed materials and finishes:

The proposed two-storey side extension is to be fitted with powder-coated aluminium bi-folding doors.

Type:

Boundary treatments (e.g. fences, walls)

Existing materials and finishes:

The existing semi-detached dwelling boundaries consist of a combination of closeboard fencing and high hedging.

Proposed materials and finishes:

N/A

Type:

Vehicle access and hard standing

Existing materials and finishes:

The existing semi-detached dwelling has a part-tarmacadam and part-pea shingle and a concrete patio and path to the rear.

Proposed materials and finishes:

A small patio is to be laid at the rear once the building work has been completed.

Type:

Lighting

Existing materials and finishes:

The existing semi-detached dwelling has been fitted out with a combination of pendant and spot lighting.

Proposed materials and finishes:

The proposed two-storey side extension is to be fitted out with energy efficient LED lighting throughout. Many of the existing electrical fittings will also be replaced with energy efficient LED lighting.

Type:

Other

Other (please specify):

External Rainwater Goods

Existing materials and finishes:

The existing semi-detached dwelling has been fitted with black Upvc guttering and downpipes.

Proposed materials and finishes:

The proposed two-storey side extension is to be fitted with rainwater goods to match existing.

Are you supplying additional information on submitted plans, drawings or a design and access statement?

☒ Yes

☐ No

If Yes, please state references for the plans, drawings and/or design and access statement

Supporting planning application statement.

Community Infrastructure Levy - Form 1

Flood Risk Assessment

Environment Agency Flood Risk Assessment & Flood Map/Report

Location Plan

Block Plan - Existing

Block Plan - Proposed

Drawing Ref: DHD-21-543-001 (Existing Floor & Roof Plans)

Drawing Ref: DHD-21-543-002 (Existing Elevations)

Drawing Ref: DHD-21-543-003 (Proposed Floor & Roof Plans)

Drawing Ref: DHD-21-543-004 (Proposed Elevations)

Trees and Hedges

Are there any trees or hedges on the property or on adjoining properties which are within falling distance of the proposed development?

☐ Yes

☒ No

Will any trees or hedges need to be removed or pruned in order to carry out your proposal?

☐ Yes

☒ No

Pedestrian and Vehicle Access, Roads and Rights of Way

Is a new or altered vehicle access proposed to or from the public highway?

☐ Yes

☒ No

Is a new or altered pedestrian access proposed to or from the public highway?

☐ Yes

☒ No

Do the proposals require any diversions, extinguishment and/or creation of public rights of way?

- ☐ Yes
☒ No

Parking

Will the proposed works affect existing car parking arrangements?

- ☐ Yes
☒ No

Site Visit

Can the site be seen from a public road, public footpath, bridleway or other public land?

- ☐ Yes
☒ No

If the planning authority needs to make an appointment to carry out a site visit, whom should they contact?

- ☐ The agent
☒ The applicant
☐ Other person

Pre-application Advice

Has assistance or prior advice been sought from the local authority about this application?

- ☐ Yes
☒ No

Authority Employee/Member

With respect to the Authority, is the applicant and/or agent one of the following:

- (a) a member of staff
(b) an elected member
(c) related to a member of staff
(d) related to an elected member

It is an important principle of decision-making that the process is open and transparent.

For the purposes of this question, "related to" means related, by birth or otherwise, closely enough that a fair-minded and informed observer, having considered the facts, would conclude that there was bias on the part of the decision-maker in the Local Planning Authority.

Do any of the above statements apply?

- ☐ Yes
☒ No

Ownership Certificates and Agricultural Land Declaration

Certificates under Article 14 - Town and Country Planning (Development Management Procedure) (England) Order 2015 (as amended)

Please answer the following questions to determine which Certificate of Ownership you need to complete: A, B, C or D.

Is the applicant the sole owner of all the land to which this application relates; and has the applicant been the sole owner for more than 21 days?

- ☒ Yes
☐ No

Is any of the land to which the application relates part of an Agricultural Holding?

- ☐ Yes
☒ No

Certificate Of Ownership - Certificate A

I certify/The applicant certifies that on the day 21 days before the date of this application nobody except myself/ the applicant was the owner* of any part of the land or building to which the application relates, and that none of the land to which the application relates is, or is part of, an agricultural holding**

* "owner" is a person with a freehold interest or leasehold interest with at least 7 years left to run.

** "agricultural holding" has the meaning given by reference to the definition of “agricultural tenant” in section 65(8) of the Act.

NOTE: You should sign Certificate B, C or D, as appropriate, if you are the sole owner of the land or building to which the application relates but the land is, or is part of, an agricultural holding.

Person Role

- ☒ The Applicant
☐ The Agent

Title

Mr & Mrs

First Name

M

Surname

Pollard

Declaration Date

11/12/2023

☒ Declaration made

Declaration

I/We hereby apply for Householder planning permission as described in the questions answered, details provided, and the accompanying plans/drawings and additional information.
I/We confirm that, to the best of my/our knowledge, any facts stated are true and accurate and any opinions given are the genuine opinions of the person(s) giving them.
I/We also accept that, in accordance with the Planning Portal's terms and conditions:
- Once submitted, this information will be made available to the Local Planning Authority and, once validated by them, be published as part of a public register and on the authority's website;
- Our system will automatically generate and send you emails in regard to the submission of this application.

☒ I / We agree to the outlined declaration

Signed

Darren Holmes

Date

11/12/2023