

Our Ref: 23/04657/HFUL

Your Ref: Garage

13 December 2023



Mr Ian Gould
19 Orchard Road
Melbourn
SG86HL

South Cambridgeshire Hall
Cambourne Business Park
Cambourne
Cambridge
CB23 6EA

www.scambs.gov.uk | www.cambridge.gov.uk

Dear Mr Gould

**South Cambridgeshire District Council
Application for Planning Permission**

Proposal: The erection of a timber garage on the front driveway.

Site address: 19 Orchard Road Melbourn Cambridgeshire SG8 6HL

I have checked the above application received on 5 December 2023 and am currently unable to register it as a valid application as it does not meet the requirements detailed on our published validation checklist.

What you need to do

The following item(s) need your attention:

1. Please provide a block plan. Please ensure this is at a scale of 1:100/1:200 and shows sites boundaries, details of boundary treatments (types & height) and positions of buildings/structures on the other side of the boundaries.

For an example of an acceptable block plan, please see:
www.planningportal.gov.uk/uploads/1app/maps_plans_and_planning_apps.pdf

2. Please show the location of the timber garage in the block plan.

If you are providing revised or additional documents please can you email them to planning@greatercambridgeplanning.org quoting your planning reference number.

A decision on your application will be delayed

Your application will not be registered or formally acknowledged until receipt of the above. Unfortunately this will inevitably delay determination of your application.

If the above has not been received before 29 December 2023 the documents may be returned to you and any fee paid refunded.

If you wish to discuss this request please contact me on the telephone number listed below.

Yours sincerely

Matthew Robinson
Technical Support Officer

Email: Planning@greatercambridgeplanning.org
Direct dial: 01954 713187