



Planning Services  
Town Hall  
Station Road  
Clacton on Sea  
Essex CO15 1SE

Mr Allston - Ian Allston Tree Surgery Ltd  
Parsonage Farm  
Church Road  
Elmstead  
CO7 7AP

Please ask for Clive Dawson  
Tel: (01255) 686155

Our Ref: 23/01744/TCA

11 December 2023

To Whom it may concern,

**TREES AT TENDRING VILLAGE HALL THE STREET TENDRING**

Thank you for your application dated 8 December 2023.

I will arrange for the tree(s) to be inspected, unless I have already visited the above property to assess the tree(s), and the decision of the Council will be sent to you in due course. The application will also be locally publicised and we have to allow time for people to respond.

Should you have any queries regarding your application or its progress please do not hesitate to contact me on the above telephone number.

Yours faithfully

Clive Dawson  
TREE AND LANDSCAPE OFFICER