

**Abergh District Council**  
 Endeavour House, 8 Russell Road,  
 Ipswich, IP1 2BX  
 Tel: 0300 1234000 option 5

*Making the area a  
 better place to live and  
 work for everyone*

Email: [planning@baberghmidsuffolk.gov.uk](mailto:planning@baberghmidsuffolk.gov.uk)

**on Local Planning Authority websites**

provided on this form and in supporting documents may be published on the authority's planning register and

that the information you submit is accurate and correct and does not include personal or sensitive information. If you require clarification, please contact the authority directly.

Please complete using block capitals and black ink.

Please read the accompanying guidance notes and help text as incorrect completion will delay the processing of your

**1. Applicant Name and Address**

MR First name: JOHN  
 ELLISON  
 House number: House suffix:  
 BRIDGE HOUSE  
 HARTEST  
 BURY ST EDMUNDS  
 SUFFOLK IP29 4ES  
 UK

**2. Agent Name and Address**

Title: First name:  
 Last name:  
 Company (optional):  
 Unit: House number: House suffix:  
 House name:  
 Address 1:  
 Address 2:  
 Address 3:  
 Town:  
 County:  
 Country:

Please describe the proposed works:

EXTENSION OF KITCHEN AT REAR OF PROPERTY INVOLVING REMOVAL OF GROUND FLOOR EXTERNAL WALLS TO SE AND NE ASPECTS. SE WALL PART OF C19 STRUCTURE 2.75 METRES LONG INCORPORATING MODERN CASEMENT WINDOW. NE WALL PART OF 1988 APPROVED ENLARGEMENT WORK 1.45 METRES LONG WITH CASEMENT WINDOW. NEW EXTERNAL SE WALL TO INCORPORATE FRENCH DOORS 2.10 WIDE OF IDENTICAL DESIGN TO EXISTING DINING ROOM DOORS. FLAT LEAD LINED EXTENSION ROOF

Has the work already started?  Yes  No

If Yes, please state when the work was started (DD/MM/YYYY):  (date must be pre-application submission)

Has the work already been completed?  Yes  No

If Yes, please state when the work was completed (DD/MM/YYYY):  (date must be pre-application submission)

#### 4. Site Address Details

Please provide the full postal address of the application site.

Unit:  House number:  House suffix:

House name: BRIDGIE HOUSE

Address 1: HARTEST

Address 2:

Address 3:

Town: BURY ST EDMUNDS

County: SUFFOLK

Postcode (optional): IP29 4ES

#### 5. Pedestrian and Vehicle Access, Roads and Rights of Way

Is a new or altered vehicle access proposed to or from the public highway?  Yes  No

Is a new or altered pedestrian access proposed to or from the public highway?  Yes  No

Do the proposals require any diversions, extinguishments and/or creation of public rights of way?  Yes  No

If Yes to any questions, please show details on your plans or drawings and state the reference number(s) of the plan(s)/drawing(s):

#### 6. Pre-application Advice

Has assistance or prior advice been sought from the local authority about this application?  Yes  No

If Yes, please complete the following information about the advice you were given. (This will help the authority to deal with this application more efficiently).

Please tick if the full contact details are not known, and then complete as much possible:

Officer name: OWEN FAYERS

Reference: DC/22/01399

Date (DD MM YYYY):  (must be pre-application submission)

Details of the pre-application advice received:  
APPROVAL IN PRINCIPLE. NO USE OF UPVC FOR DOORS. ROOF LIGHT TO BE FLAT (NO ROOF LIGHT INCLUDED IN THIS APPLICATION)

#### 7. Trees and Hedges

Are there any trees or hedges on your own property or on adjoining properties which are within falling distance of your proposed development?  Yes  No

If Yes, please mark their position on a scaled plan and state the reference number of any plans or drawings:

Will any trees or hedges need to be removed or pruned in order to carry out your proposal?  Yes  No

If Yes, please show on your plans which trees by giving them numbers e.g. T1, T2 etc, state the reference number of the plan(s)/drawing(s) and indicate the scale.

**8. Parking**

Will the proposed works affect existing car parking arrangements?  Yes  No

If Yes, please describe:

**9. Authority Employee / Member**

It is an important principle of decision-making that the process is open and transparent. For the purposes of this question, "related to" means related, by birth or otherwise, closely enough that a fair minded and informed observer, having considered the facts, would conclude that there was bias on the part of the decision-maker in the local planning authority.

Do any of the following statements apply to you and/or agent?  Yes  No

- With respect to the authority, I am:
- (a) a member of staff
  - (b) an elected member
  - (c) related to a member of staff
  - (d) related to an elected member

If Yes, please provide details of their name, role and how you are related to them.

**10. Materials**

If applicable, please state what materials are to be used externally. Include type, colour and name for each material:

	Existing (where applicable)	Proposed	Not applicable	Don't Know
Walls	SE ASPECT WALL BRICK AND PLASTER NE ASPECT THERMALITE AND PLASTER	BLOZWORL PLASTERED AND PAINTED TO MATCH EXISTING WALLS (PINK)	<input type="checkbox"/>	<input type="checkbox"/>
Roof	N/A	LEAD COVERED FLAT ROOF	<input type="checkbox"/>	<input type="checkbox"/>
Windows	MODERN CASEMENTS ONE IN SE ASPECT ONE IN NE ASPECT	WOOD SLIMLINE DOUBLE GLAZED MULTI PANE CASEMENT TO REPAACE EXISTING EXTERNAL DOOR	<input type="checkbox"/>	<input type="checkbox"/>
Doors	TIMBER SINGLE PANED SINGLE GLAZED	WOOD 12MM SLIMLINE DOUBLE GLAZED FRENCH DOORS WITH GLASS SIDE PANELS (FIXED) OVULO MOULDS	<input type="checkbox"/>	<input type="checkbox"/>
Boundary treatments (e.g. fences, walls)			<input checked="" type="checkbox"/>	<input type="checkbox"/>

### 10. Materials

If applicable, please state what materials are to be used externally. Include type, colour and name for each material:

Vehicle access and hard-standing			<input checked="" type="checkbox"/>	<input type="checkbox"/>
Lighting	N/A	RECESSED LED SPOTS TO EXTENSION	<input type="checkbox"/>	<input type="checkbox"/>
Others (please specify)			<input type="checkbox"/>	<input type="checkbox"/>

Are you supplying additional information on submitted plan(s)/drawing(s)/design and access statement?  Yes  No

If Yes, please state references for the plan(s)/drawing(s)/design and access statement:

PLEASE SEE BELOW

DOC 1 LOCATION PLAN

DOC 2 BLOCK PLAN

DOC 3 EXISTING FLOORPLAN

DOC 4 PROPOSED FLOORPLAN

DOC 5 EXISTING ELEVATION DRG

DOC 6 PROPOSED ELEVATION DRG

DOC 7 PLAN SHOWING WALL AGES

PHOTO 1 EXISTING GROUND FLOOR ELEVATION

PHOTO 2 SW ELEVATION DINING ROOM DOORS

PHOTOS 3/4 EXPOSED INTERNAL WALL SECTION

PHOTO 5 EXPOSED EXTERNAL WALL SECTION

INSERTION OF STEEL LINTEL TO SUPPORT FIRST FLOOR WALL OF EXISTING SE ASPECT WALL

~~the following extra work required:~~

# 11. Ownership Certificates and Agricultural Land Declaration

One Certificate A, B, C, or D, must be completed with this application form

## CERTIFICATE OF OWNERSHIP - CERTIFICATE A

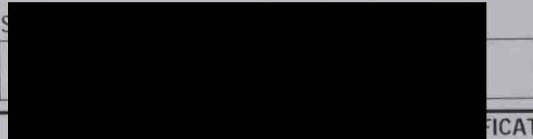
**Town and Country Planning (Development Management Procedure) (England) Order 2015 Certificate under Article 14**

I certify/ The applicant certifies that on the day 21 days before the date of this application nobody except myself/ the applicant was the owner\* of any part of the land or building to which the application relates, and that none of the land to which the application relates is, or is part of, an agricultural holding\*\*

**NOTE: You should sign Certificate B, C or D, as appropriate, if you are the sole owner of the land or building to which the application relates but the land is, or is part of, an agricultural holding.**

\* "owner" is a person with a freehold interest or leasehold interest with at least 7 years left to run.

\*\* "agricultural holding" has the meaning given by reference to the definition of "agricultural tenant" in section 65(8) of the Act.

Signed - Applicant:  


Or signed - Agent:

Date (DD/MM/YYYY):

03/12/2023

## CERTIFICATE OF OWNERSHIP - CERTIFICATE B

**Town and Country Planning (Development Management Procedure) (England) Order 2015 Certificate under Article 14**

I certify/ The applicant certifies that I have/ the applicant has given the requisite notice to everyone else (as listed below) who, on the day 21 days before the date of this application, was the owner\* and/or agricultural tenant\*\* of any part of the land or building to which this application relates.

\* "owner" is a person with a freehold interest or leasehold interest with at least 7 years left to run.

\*\* "agricultural tenant" has the meaning given in section 65(8) of the Town and Country Planning Act 1990

Name of Owner / Agricultural Tenant	Address	Date Notice Served

Signed - Applicant:

Or signed - Agent:

Date (DD/MM/YYYY):

**11. Ownership Certificates and Agricultural Land Declaration (continued)**

**CERTIFICATE OF OWNERSHIP - CERTIFICATE C**

**Town and Country Planning (Development Management Procedure) (England) Order 2015 Certificate under Article 14**

I certify/ The applicant certifies that:

- Neither Certificate A or B can be issued for this application
  - All reasonable steps have been taken to find out the names and addresses of the other owners\* and/or agricultural tenants\*\* of the land or building, or of a part of it, but I have/ the applicant has been unable to do so.
- \* "owner" is a person with a freehold interest or leasehold interest with at least 7 years left to run.  
 \*\* "agricultural tenant" has the meaning given in section 65(8) of the Town and Country Planning Act 1990

The steps taken were:

Name of Owner / Agricultural Tenant	Address	Date Notice Served
	/	

Notice of the application has been published in the following newspaper (circulating in the area where the land is situated):

On the following date (which must not be earlier than 21 days before the date of the application):

Signed - Applicant:

Or signed - Agent:

Date (DD/MM/YYYY):

**CERTIFICATE OF OWNERSHIP - CERTIFICATE D**

**Town and Country Planning (Development Management Procedure) (England) Order 2015 Certificate under Article 14**

I certify/ The applicant certifies that:

- Certificate A cannot be issued for this application
  - All reasonable steps have been taken to find out the names and addresses of everyone else who, on the day 21 days before the date of this application, was the owner\* and/or agricultural tenant\*\* of any part of the land to which this application relates, but I have/ the applicant has been unable to do so.
- \* "owner" is a person with a freehold interest or leasehold interest with at least 7 years left to run.  
 \*\* "agricultural tenant" has the meaning given in section 65(8) of the Town and Country Planning Act 1990

The steps taken were:

Notice of the application has been published in the following newspaper (circulating in the area where the land is situated):

On the following date (which must not be earlier than 21 days before the date of the application):

Signed - Applicant:

Or signed - Agent:

Date (DD/MM/YYYY):

## 12. Planning Application Requirements - Checklist

Please read the following checklist to make sure you have sent all the information in support of your proposal. Failure to submit all information required will result in your application being deemed invalid. It will not be considered valid until all information required by the Local Planning Authority (LPA) has been submitted.

The original and 3 copies\* of a completed and dated application form:

The original and 3 copies\* of a plan which identifies the land to which the application relates drawn to an identified scale and showing the direction of North:

The original and 3 copies\* of other plans and drawings or information necessary to describe the subject of the application:

The original and 3 copies\* of a design and access statement if proposed works fall within a conservation area or World Heritage Site, or relate to a Listed Building:

The correct fee:

The original and 3 copies\* of the completed, dated Ownership Certificate (A, B, C or D – as applicable) and Article 14 Certificate (Agricultural Holdings):

\*National legislation specifies that the applicant must provide the original plus three copies of the form and supporting documents (a total of four copies), unless the application is submitted electronically or, the LPA indicate that a smaller number of copies is required. LPAs may also accept supporting documents in electronic format by post (for example, on a CD, DVD or USB memory stick). You can check your LPA's website for information or contact their planning department to discuss these options.

## 13. Declaration

I/we hereby apply for planning permission/consent as described in this form and the accompanying plans/drawings and additional information. I/we confirm that, to the best of my/our knowledge, any facts stated are true and accurate and any opinions given are the genuine opinions of the person(s) giving them.

Signed - Applicant:

Or signed - Agent:

Date (DD/MM/YYYY):

(date cannot be pre-application)

## 14. Applicant Contact Details

Telephone numbers

Extension

## 15. Agent Contact Details

Telephone numbers

Extension number:

Country code: National number:  Extension number:

Country code: Mobile number (optional):

Country code: Fax number (optional):

Email address (optional):

## 16. Site Visit

Can the site be seen from a public road, public footpath, bridleway or other public land?  Yes  No

If the planning authority needs to make an appointment to carry out a site visit, whom should they contact? (Please select only one)  Agent  Applicant  Other (if different from the agent/applicant's details)

If Other has been selected, please provide:

Contact name:

Telephone number:

Email address: