

Dear Mrs Berry,

**Our Reference:** 23/1328/TTCA

**Your Reference:** Henry Giles House

**Your Client:** Mitie,

**Site address:** 73-79 Henry Giles House Chesterton Road Cambridge Cambridgeshire  
CB4 3BQ

**Proposal:** Prune all vegetation away from neighbouring property leaving area in a more maintainable position Reduce size of crown cut back all growth growing in gardens in Albert Street Reduce vegetation away from fence line to remove all overhang Remove to provide a 1 meter clearance to the fences of Albert Street

This is to remind you that we are awaiting a response to our letter sent to you on 06/11/2023. At present we are still unable to register the above application for the following reasons:

- 1. The tree species or numbers of trees is not provided or is unclear. 2. Does not appear to clearly identify or specify all the tree works, for example your proposal states 'reduce crown' but no extent of work has been provided.  
<https://www.scams.gov.uk/planning/natural-historic-and-built-environment/natural-environment/trees-hedgerows/invalid-tree-work-notifications-and-applications/#A7>

Your application will not be registered or formally acknowledged until receipt of the above. We regret that this will inevitably delay determination of this application. If the above has not been received by the **04/12/2023** the application and supporting documents will be cancelled/returned to you and any fee paid refunded.

Yours sincerely  
Jan Ashley-Fenn

Email: [Jan.Ashley-Fenn@greatercambridgeplanning.org](mailto:Jan.Ashley-Fenn@greatercambridgeplanning.org)

Telephone:



**GREATER CAMBRIDGE**

