

Your ref:
Our ref: 23/02214/F
Please ask for: Lynn-Marie Elliott
Direct dial:
E-mail: borough.planning@west-norfolk.gov.uk

Borough Council of
**King's Lynn &
West Norfolk**



Mr And Mrs Britton
c/o Summit Architectural Ltd
Mr Ivan Espley
Holm Oak House
2A Lynn Road
Heacham
Norfolk
PE31 7HY

Geoff Hall
Executive Director

Stuart Ashworth
Assistant Director Environment and Planning

12 December 2023

Dear Sir or Madam

TOWN AND COUNTRY PLANNING ACT 1990

Details: **Single storey garden room extension to rear of bungalow to replace conservatory. at 21A Lamsey Lane Heacham King's Lynn Norfolk PE31 7LA**

I have received a planning application as detailed above but cannot process it until I receive some more information:

1. The annotation on the drawing(s) submitted with your application refers to the drawing being not to scale. Please remove any such reference for the purposes of the planning application.

Once this information is received your application will become valid and the application can be passed to the relevant planning officer.

To enable us to deal with the additional information requested efficiently could you please ensure you quote the Application Number detailed at the top of this letter along with the name of the officer detailed on this letter. Could you also clearly state the location and details of the proposed development in all correspondence and **mark it for the attention of Lynn-Marie Elliott**

Yours faithfully

A handwritten signature in black ink, appearing to read 'L. Gore'.

Executive Director
Environment and Planning

