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**Post & E-mail**

28<sup>th</sup> November 2023

South Downs National Park Authority  
c/o Chichester District Council  
East Pallant House  
Chichester  
West Sussex  
PO19 1TY

**Replacement of 2no modern roof windows, lantern, flat roof covering, 2no flue pipes  
Installation of secondary glazing and shutters and erecting a shed  
No 3 The Old School House, Mill Lane, Cocking**

Please find enclosed my planning and listed building application for the above.

When undertaking the work approved under SDNP/22/00386FUL and SDNP/22/00387/LIS it became apparent that some items needed replacing and as works were undertaken on a like for like basis I did not think that they required consent.

However, I have since been informed that the repair works may have required listed building consent and I therefore enclose an application for the above.

The works consisted of:-

- Replacing two existing modern roof windows and a glazed lantern (that were inserted at the time of the conversion to three dwellings in 1998) that despite being less than 25 years old have warped, rotted and started leaking.
- Replacing the membrane on the flat roof (constructed in 1998)
- Replacing two wood burning stoves and their flue pipes that dated to the conversion in 1998 and were in a state of disrepair. when replacing the stoves it was required to replace the flue pipes to comply with HETTAS Regulations.
- Fitting secondary glazing and internal louver shutters to the Ground Floor Windows to solve cold drafts and improve the heat retention of the house.
- A small shed was erected in the garden.

I enclose a 'Heritage Design and Access Statement' that includes an ecosystem services, dark night skies and biodiversity statement that I understand is required to accompany the application.

Please let me know if there is anything I have missed that you need for my application.

With kind regards

**Louise Pilkington**